

← 207\_6\_SNS\_Ranabir...



## BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)  
Main Campus, P.O.: Purandarpur, Dist.: Bankura,  
Pin- 722155, West Bengal

Office of the Controller of Examinations

Ref. No.: *BKU/CE/UG/Apppt./External/PS/SNS-II/207(6)/2022*

Date: *Thursday, April 28, 2022*

To:

**Ranabir Mondal**

Assistant Professor

Hiralal Bhakat College Nalhati, Birbhum (150)

PH./Email: *ranabirmondal1982@gmail.com*

**Sub: Your Email Appointment Letter as Examination Paper Setter**

**Ref: Subject Name.: Sanskrit Course Code: AH-SNS/202/C-4, Course ID: 20912 & Course Title: Classical Sanskrit Literature (Drama)**

Madam / Sir,

As per recommendation of the Undergraduate Board of Studies in Sanskrit, you are hereby appointed as a **Paper Setter** in **Sanskrit (Theory), Course ID: 20912, Course Code: AH-SNS/202/C-4 & Course Title: Classical Sanskrit Literature (Drama)** in relation to the **Undergraduate End Semester -II Examination of the A.Y. 2021 - 22**.

You are requested to kindly submit the Question Paper through **Electronic Mode only**. For electronic submission of the Question Paper, you are requested to kindly undertake the following steps:-

- o Please compose the Question Paper in any Word Processing Software and save with file name containing Course Id & Course Title
- o Please send your Question Paper as an electronic document using your email account only. Do not send hard copy of question paper
- o Kindly email the relevant Question Paper **within Seven Days of receipt of this letter only** to : [convnorsanskrit@bankurauniv.ac.in](mailto:convnorsanskrit@bankurauniv.ac.in)
- o Please go to [https://bankurauniv.ac.in/Student\\_UGSyllabus.aspx](https://bankurauniv.ac.in/Student_UGSyllabus.aspx) for the relevant Syllabus
- o Please go to- <https://bankurauniv.ac.in/OpenLink/PreviousYearQuestionPaper> for previous year question paper
- o A format for Question Paper is attached to this email as a Microsoft Word document
- o Please send the editable Remuneration Bill with your details filled-in to the aforesaid mail only, The bill must be named as: *BKU/CE/UG/Apppt./External/PS/SNS-II/207(6)/2022*

If you are not willing to accept this appointment, please mail/inform the undersigned within Two (2) days of receipt of this Email Appointment Letter at the email address: [coedeclineug@bankurauniv.ac.in](mailto:coedeclineug@bankurauniv.ac.in)

Please note that no physical / hard copy of this Email Appointment Letter will be sent to you.

Thanking you in anticipation of your kind support and cooperation in this entire matter.

Regards,

Sd/-

Dr. Shibaji Panda

Controller of Examinations

N.B.: The following documents are attached herewith:

- i) e-remuneration bill format
- ii) question paper MS Word format (Descriptive Type/MCQ Type)





# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, P.O.: Purandarpur, Dist:- Bankura,

Pin- 722155, West Bengal

Office of the Controller of Examinations

Ref. No.: BKU/CE/UG/Appt./External /PS/SNS-V/605(42)/2022

Date: December 22, 2021

To:

Dr.Ranabir Mondal

Assistant Professor

Hiralal Bhagat College, Nalhati, Birbhum (150)

PH./Email: ranabirmondal1982@gmail.com

Sub: Your Email Appointment Letter as Examination Paper Setter

Ref: Subject Name.: Sanskrit Course Code: AHSNS 503DSE-1, Course ID: 50916 & Course Title: Vyakarana

Madam / Sir,

Hope in this troublesome time, you are well.

As per recommendation of the Undergraduate Board of Studies in Sanskrit, you are hereby appointed as a Paper Setter in Sanskrit, Course ID: 50916, Course Code: AHSNS 503DSE-1 & Course Title: Vyakarana in relation to the Undergraduate End Semester -V Examination of the A.Y. 2021 - 22.

Consequent to the prevailing pandemic situation after spread of corona virus second time in India and the need for social distancing, and as per direction of the Hon'ble Vice Chancellor, you are requested to kindly submit the Question Paper through **Electronic Mode only**. For electronic submission of the Question Paper, you are requested to kindly undertake the following steps:

- o Please compose the Question Paper in any Word Processing Software and save with file name containing Course Id & Course Title
- o Please send your Question Paper as an electronic document using your email account only. Do not send hard copy of question paper
- o Kindly email the relevant Question Paper **within Seven Days of receipt of this letter to :** [convener@sanskrit@bankurauniv.ac.in](mailto:convener@sanskrit@bankurauniv.ac.in)
- o Please go to [https://bankurauniv.ac.in/Student\\_UGSyllabus.aspx](https://bankurauniv.ac.in/Student_UGSyllabus.aspx) for the relevant Syllabus
- o Please go to: <https://bkurresults01.com/oas/OpenLink/PreviousYearQuestionPaper> for previous year question paper
- o A format for Question Paper is attached to this email as a Microsoft Word document
- o Please send the editable Remuneration Bill with your details filled-in to the same email address, The bill must be name as: B KU/CE/UG/Appt./External /PS/SNS-V/605(42)/2022
- o Helpline email address: [help@coe@bankurauniv.ac.in](mailto:help@coe@bankurauniv.ac.in) / [aco@bankurauniv.ac.in](mailto:aco@bankurauniv.ac.in)

If you are not willing to accept this appointment, please mail/inform the undersigned within Two (2) days of receipt of this Email Appointment Letter at the email address: [coedeclineup@bankurauniv.ac.in](mailto:coedeclineup@bankurauniv.ac.in)

Please note that no physical / hard copy of this Email Appointment Letter will be sent to you.

Thanking you in anticipation of your kind support and cooperation in this entire matter.

Be safe, wear a mask & maintain social distancing.

Regards,

Sd/-

Dr. Shibaji Panda

Controller of Examinations

N.B.- The following documents are attached herewith:

- i) e-remuneration bill format
- ii) question paper MS Word format (Descriptive Type/MCQ Type)





# THE UNIVERSITY OF BURDWAN

Department of Controller of Examinations

Rajbati, Burdwan

This appointment letter is electronically generated

No. : C/e-Gov/Apptt./English/UG/Semester-531/2022/305100029 Date : 03/12/2022 22:35:47

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

Bank Name : SBI  
Branch Name : Islampur  
Name at Pass Book : Sudipta Singha  
Account No. : 20331026229  
IFSC Code : SBIN0000245

To : Prof. Sudipta Singha  
Assistant Professor  
305 HIRALAL BHAKAT COLLEGE  
8348696159 , sudipta.singha19899@gmail.com  
ID No. : 305100029

Sir/Madam,

I am directed to inform you that you have been appointed as **Examiner in English** [Course Category : **UG** , Course / Paper - **as applicable** for the **UG CBCS** , Semester / Part : **V/III/I - as applicable** Examinations, **2022**.

**Your special attention is drawn to the following rules:**

- Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- The Examiners are required to keep the award list assigned to the candidates strictly secret.
- The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- The offer should be declined if any candidate is privately coached by an Examiner or if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Head Examiner's Name : Will be informed in due course  
Head Examiner's Instt. : Will be informed in due course  
Head Examiner's Mobile No. : Will be informed in due course  
Head Examiner's Mail ID : Will be informed in due course

Head Examiner and Examiners Meeting Date : Will be informed in due course  
Answer Scripts Collection Venue : Will be informed in due course  
Answer Scripts Collection Date : Will be informed in due course  
Marks Submission Last Date (to Head Examiner) : Will be informed in due course

Appointment Section Contact No. : 03423510086 (ce\_appointment@buruniv.ac.in)  
AP Section Contact No. : 03423510121 (ce\_apsection@buruniv.ac.in)  
Controller of Exam. : 03423510088 (ce@buruniv.ac.in)  
Result Section : 03423510085 (resultbu@buruniv.ac.in)

Yours faithfully,

Anindya Zyoti Pal

Controller of Examinations



\* Copy to for necessary information and action please:

HOI, 305 HIRALAL BHAKAT COLLEGE  
bu305@college.buruniv.ac.in



\*\* Assessment Mode : Will be informed in due course



# THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan

Department of Controller of Examinations

## Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.
2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7<sup>th</sup> day but not later than the 12<sup>th</sup> day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will be presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.
3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.
4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.
5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** Any discrepancy noticed should be immediately reported to the Controller of Examinations.
6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. **The last date for submission of marks should be strictly adhered to.** If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be **sent within ten days from** the date of receipt of the scripts.
7. All mark-slips should be put in specially printed envelopes (to be supplied by the University), properly sealed and then sent to the Head Examiners, Chairman or Conveners along with the corresponding examined answer-books.
8. If Examiners are convinced from internal evidence in the scripts that candidates have adopted unfair means and / or are guilty of breaches of discipline, an immediate report should be made to the Controller of Examinations by name through the Head Examiner, Chairman or Convener concerned and the relevant scripts should be sent along with such report.
9. Any change of address should be immediately communicated to the Controller of Examinations in a separate letter.
10. Information regarding Roll Number, Registration Number and College of near relations and students privately coached, if any, should be communicated to the Controller of Examinations in a separate letter.
11. It is essential that marks and assessed scripts are sent to the Head Examiners/Chairman as per programme circulated among the examiners.

SBUP. 366/11-2011/5.000(C)

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# THE UNIVERSITY OF BURDWAN

Department of Controller of Examinations

Rajbati, Burdwan

**This appointment letter is electronically generated**

No. : C/e-Gov/Appptt./Geography/UG/Semester-531/2022/305100033 Date : 03/12/2022 22:37:53

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

Bank Name : State Bank of India  
Branch Name : Santiniketan  
Name at Pass Book : Indranil Mondal  
Account No. : 30537428818  
IFSC Code : SBIN0002121

To : Prof. Dr. Indranil Mondal  
Assistant Professor  
305 HIRALAL BHAKAT COLLEGE  
9434448770 , inditeindro@gmail.com  
ID No. : 305100033

Sir/Madam,

I am directed to inform you that you have been appointed as **Examiner in Geography** [Course Category : **UG** , Course / Paper - **as applicable** for the **UG CBCS** , Semester / Part : **V/III/I - as applicable** Examinations, **2022**.

**Your special attention is drawn to the following rules:**

- Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- The Examiners are required to keep the award list assigned to the candidates strictly secret.
- The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- The offer should be declined if any candidate is privately coached by an Examiner or if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Head Examiner's Name : Will be informed in due course  
Head Examiner's Instt. : Will be informed in due course  
Head Examiner's Mobile No. : Will be informed in due course  
Head Examiner's Mail ID : Will be informed in due course

Head Examiner and Examiners Meeting Date : Will be informed in due course  
Answer Scripts Collection Venue : Will be informed in due course  
Answer Scripts Collection Date : Will be informed in due course  
Marks Submission Last Date (to Head Examiner) : Will be informed in due course

Appointment Section Contact No. : 03423510086 (ce\_appointment@buruniv.ac.in)  
AP Section Contact No. : 03423510121 (ce\_apsection@buruniv.ac.in)  
Controller of Exam. : 03423510088 (ce@buruniv.ac.in)  
Result Section : 03423510085 (resultbu@buruniv.ac.in)

Yours faithfully,

*Anindya Zyoti Pal*

Controller of Examinations



\* Copy to for necessary information and action please:

HOI, 305 HIRALAL BHAKAT COLLEGE  
bu305@college.buruniv.ac.in



\*\* Assessment Mode : Will be informed in due course





**THE UNIVERSITY OF BURDWAN**  
**Rajbati, Burdwan**  
**Department of Controller of Examinations**

**Examiners are requested to make a special note of the following rules and instructions:**

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4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.
5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** Any discrepancy noticed should be immediately reported to the Controller of Examinations.
6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. **The last date for submission of marks should be strictly adhered to.** If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be **sent within ten days from** the date of receipt of the scripts.
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SBUP. 366/11-2011/5.000(C)

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# THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan

Department of Controller of Examinations

**This appointment letter is electronically generated**

No. : C/e-Gov/Apptt./Examiner/PHYSICS/Genl/SEC 3/UG CBCS/V/2022/305100034

Date : 01/02/2023

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

Bank Name : SBI  
Branch Name : NALHATI, BIRBHUM  
Name at Pass Book : MD ASHIK MONDAL  
Account No. : 32455546363  
IFSC Code : SBIN0008540

To : MD ASHIK MONDAL  
SACT  
305 HIRALAL BHAKAT COLLEGE  
ID No. : 305100034

Sir/Madam,

I am directed to inform you that you have been appointed as **Examiner** in **PHYSICS** [Course Category : **Genl**] , Course / Paper - **SEC 3** for the **UG CBCS** , Semester / Part : **V** Examinations, **2022**.

**Your special attention is drawn to the following rules:**

- (i) Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- (ii) In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- (iii) The Examiners are required to keep the award list assigned to the candidates strictly secret.
- (iv) The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- (v) The offer should be declined if any candidate is privately coached by an Examiner or if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.



*Yours faithfully,*

*Anindya Zyoti Pal*

**Controller of Examinations**

\*Copy to for necessary information and action:  
HOI, 305 HIRALAL BHAKAT COLLEGE  
bu305@college.buruniv.ac.in





# THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan

Department of Controller of Examinations

## Examiners are requested to make a special note of the following rules and instructions:

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.
2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7<sup>th</sup> day but not later than the 12<sup>th</sup> day after the actual date of examination. The latter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will be presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.
3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.
4. Instructions from Head Examiners, Chairman or Conveners regarding procedure of examination and methods of marking should be rigorously followed. This is essential for ensuring a uniform standard of assessment.
5. Examiners are particularly requested to compare the Roll Numbers and Registration Numbers written on the answer-books with those appearing on the slip rolls (to be supplied by the University), before posting the marks. Special care should be taken to distinguish the rolls of regular, external and non-collegiate candidates. **Under no circumstances marks of different categories of candidates be entered in one slip roll.** Any discrepancy noticed should be immediately reported to the Controller of Examinations.
6. The examined answer-books and the corresponding mark-slips should be sent in two installments evenly distributed over the period at disposal or according to the instructions of Head Examiners, Chairman or Conveners. **The last date for submission of marks should be strictly adhered to.** If an Examiner is unable to complete his/her work within the limits of time specified, he/she should return all unexamined papers to the Controller of Examinations without any delay. If no last date is specified, the marks and examined scripts should be **sent within ten days from** the date of receipt of the scripts.
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SBUP. 366/11-2011/5.000(C)

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# THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan

Department of Controller of Examinations

This appointment letter is electronically generated

No. : C/e-Gov/Apptt./Examiner/ARABIC/Genl/SEC 3/UG CBCS/V/2022/305100044

Date : 01/02/2023

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

Bank Name : STATE BANK OF INDIA  
Branch Name : RAMPURHAT  
Name at Pass Book : MUKHLESUR RAHMAN  
Account No. : 10596738089  
IFSC Code : SBIN0000165

To : DR. MUKHLESUR RAHMAN  
Assistant Professor  
305 HIRALAL BHAKAT COLLEGE  
ID No. : 305100044

Sir/Madam,

I am directed to inform you that you have been appointed as **Examiner** in **ARABIC** [Course Category : **Genl**], Course / Paper - **SEC 3** for the **UG CBCS**, Semester / Part : **V** Examinations, **2022**.

**Your special attention is drawn to the following rules:**

- (i) Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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Yours faithfully,

Anindya Zyoti Pal

Controller of Examinations

\*Copy to for necessary information and action:  
HOI, 305 HIRALAL BHAKAT COLLEGE  
bu305@college.buruniv.ac.in





# THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan

Department of Controller of Examinations

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SBUP. 366/11-2011/5.000(C)

[Page : 2/2]





# THE UNIVERSITY OF BURDWAN

Department of Controller of Examinations

Rajbati, Burdwan

This appointment letter is electronically generated

No. : C/e-Gov/Apptt./Examiner/PHILOSOPHY/Hons/DSE -1/UG CBCS/V/2022/305100012

Date : 20-02-2023

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

Bank Name : STATE BANK OF INDIA  
Branch Name : CHILADANGI  
Name at Pass Book : TOTAN HAZRA  
Account No. : 30744410292  
IFSC Code : SBIN0006581

To : Prof. TOTAN HAZRA  
ASSISTANT PROFESSOR  
305 HIRALAL BHAKAT COLLEGE  
9735867081 , totanwithyou@gmail.com  
ID No. : 305100012



Sir/Madam,

I am directed to inform you that you have been appointed as **Examiner** in **PHILOSOPHY** [Course Category : **Hons**] , Course / Paper - **DSE -1** for the **UG CBCS** , Semester / Part : **V** Examinations, **2022**.

**Your special attention is drawn to the following rules:**

- Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- The Examiners are required to keep the award list assigned to the candidates strictly secret.
- The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- The offer should be declined if any candidate is privately coached by an Examiner or if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Head Examiner's Name : Dr. Sujit Kumar Mondal  
Head Examiner's Instt. : 303 BOLPUR COLLEGE  
Head Examiner's Mobile No. : 7501870696  
Head Examiner's Mail ID : sujitshampamondal@gmail.com

**Answer Script Distribution Schedule :** 📄 <https://tinyurl.com/2hoo9987>

**Model Answer Link :** 📄

Appointment Section Contact No. : 03423510086 (ce\_appointment@buruniv.ac.in)  
AP Section Contact No. : 03423510121 (ce\_apsection@buruniv.ac.in)  
Controller of Exam. : 03423510088 (ce@buruniv.ac.in)  
Result Section : 03423510085 (resultbu@buruniv.ac.in)

Yours faithfully,

*Anindya Zyoti Pal*

**Controller of Examinations**

\* Copy to for necessary information and action please:

HOI, 305 HIRALAL BHAKAT COLLEGE  
bu305@college.buruniv.ac.in



\*Copy to for information:

Chairperson, BOS : PHILOSOPHY  
hod@phil.buruniv.ac.in



# THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan

Department of Controller of Examinations

**Examiners are requested to make a special note of the following rules and instructions:**

1. Wherever there is a Head Examiner, Chairman or Convener, **it is essential** for the Examiners to attend the Examiners' meetings and to take delivery of the packet of scripts allotted to them on the date of Examiners' meeting.
2. Examiners in subjects for which there are no Head Examiners, Chairman or Conveners should take delivery of the scripts not earlier than the 7<sup>th</sup> day but not later than the 12<sup>th</sup> day after the actual date of examination. The letter of appointment must always be shown at the time of taking delivery of scripts. It is desirable that Examiners should personally take delivery of the scripts. If under unavoidable circumstances an agent is sent he/she must have a letter of authority together with the letter of appointment. If delivery of scripts is not taken within the time specified above, it will be presumed that the Examiner concerned is unwilling to examine the papers, and the matter will be dealt with as per rules.
3. Immediately after receipt of the packet of scripts, Examiners **should carefully check** the number of scripts (with Roll Numbers) and compare the same with the statement on the top-sheet. Any discrepancy noticed should be reported to the Controller of Examinations forthwith. Details of the papers received indicating absentee and expelled cases as would appear on the top-sheet should be sent to the Head Examiners, Chairman or Conveners along with first installment of marks. Original top-sheets should be retained with the Examiners till the date of announcement of results.
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SBUP. 366/11-2011/5.000(C)

[Page : 2/2]





**THE UNIVERSITY OF BURDWAN**  
Rajbati, Burdwan-713104, West Bengal  
CONTROLLER OF EXAMINATIONS DEPARTMENT

Date : **10/11/2023**

**To**  
**The Principal/ TIC/ OIC**  
**305 HIRALAL BHAKAT COLLEGE**

**Subject : On Duty Leave Certificate**

( Purpose : **Collection of Answer Scripts from AP Section, Rajbati, BU** )

Sir/ Madam.

I am to inform you that Prof./Dr. **Tapan Mandal** (Faculty ID : **305100042**), Subject : **Physical Education** of your Institution has been engaged on/from **10/11/2023** for performing Examination related matter (**Collection of Answer Scripts from AP Section, Rajbati, BU**) at the University of Burdwan.

Therefore, by following the University rules Prof./Dr. **Tapan Mandal** may please be allowed leave on duty on/from **10/11/2023** for the above mentioned propose.

Always looking forward for your kind cooperation

Thanking you.

Yours faithfully,

**Copy to :**

**Tapan Mandal**  
ID No. : 305100042  
Subject : Physical Education  
305 HIRALAL BHAKAT COLLEGE

*Anindya Zyoti Pal*  
Controller of Examinations





**THE UNIVERSITY OF BURDWAN**  
Rajbati, Burdwan-713104, West Bengal  
CONTROLLER OF EXAMINATIONS DEPARTMENT

Date : **10/11/2023**

**To**  
**The Principal/ TIC/ OIC**  
**305 HIRALAL BHAKAT COLLEGE**

**Subject : On Duty Leave Certificate**

( Purpose : **Collection of Answer Scripts from AP Section, Rajbati, BU** )

Sir/ Madam.

I am to inform you that Prof./Dr. **Dr Ranabir Mondal** (Faculty ID : **305100006**), Subject : **Sanskrit** of your Institution has been engaged on/from **10/11/2023** for performing Examination related matter (**Collection of Answer Scripts from AP Section, Rajbati, BU**) at the University of Burdwan.

Therefore, by following the University rules Prof./Dr. **Dr Ranabir Mondal** may please be allowed leave on duty on/from **10/11/2023** for the above mentioned propose.

Always looking forward for your kind cooperation

Thanking you.

Yours faithfully,

**Copy to :**

**Dr Ranabir Mondal**  
ID No. : 305100006  
Subject : Sanskrit  
305 HIRALAL BHAKAT COLLEGE

*Anindya Zyoti Pal*  
Controller of Examinations



# THE UNIVERSITY OF BURDWAN

Department of Controller of Examinations

Rajbati, Burdwan

This appointment letter is electronically generated

No. : C/e-Gov/Apptt./Examiner/Bengali/Hons./CC-4/UG CBCS/II/2023/999102728

Date : 21-11-2023

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

To : Prof. Biswanath Pahari  
Assistant Professor  
305 HIRALAL BHAKAT COLLEGE  
6289815199 , biswanathpahari96@gmail.com  
ID No. : 999102728

Sir/Madam,

I am directed to inform you that you have been appointed as **Examiner in Bengali** [Course Category : **Hons.**] , Course / Paper - **CC-4** for the **UG CBCS** , Semester / Part : **II** Examinations, **2023**.

**Your special attention is drawn to the following rules:**

- Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
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- The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- The offer should be declined if any candidate is privately coached by an Examiner or if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

Head Examiner's Name : Dr. Basudeb Sarkar  
Head Examiner's Instt. : 308 RAMPURHAT COLLEGE  
Head Examiner's Mobile No. : 9434681214  
Head Examiner's Mail ID : basudeb9434mld@gmail.com

● **Answer Script Distribution Schedule** : 📄 <https://tinyurl.com/2xd4s5ew>

● **Model Answer Link** : 📄

Appointment Section Contact No. : 03423510086 (ce\_appointment@buruniv.ac.in)  
AP Section Contact No. : 03423510121 (ce\_apsection@buruniv.ac.in)  
Controller of Exam. : 03423510088 (ce@buruniv.ac.in)  
Result Section : 03423510085 (resultbu@buruniv.ac.in)

Yours faithfully,

Anindya Zyoti Pal

Controller of Examinations

\* Copy to for necessary information and action please:

HOI, 305 HIRALAL BHAKAT COLLEGE  
bu305@college.buruniv.ac.in



\*Copy to for information:  
Chairperson, BOS : Bengali  
hod@beng.buruniv.ac.in



**THE UNIVERSITY OF BURDWAN**  
**Rajbati, Burdwan**  
**Department of Controller of Examinations**

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SBUP. 366/11-2011/5.000(C)

[Page : 2/2]



# THE UNIVERSITY OF BURDWAN

Please quote apptt. letter issue No.

.....

.....



Checked & found correct

Chairman / Convener  
Co-ordinator / Head of the Deptt. or Instt.

## REMUNERATION BILL

For ..... Examination .....

Subject ..... Paper / Course ..... Half .....

Name in full (Block Letters) .....

Official Designation .....

Bank Name (S.B.I.) .....

Savings Account No. ....

Branch Code

Pan No

I.F.S. Code

MICR

Name of the Chairman / Convener / Co - ordinator / Instt. (in Block letters) : .....

Description of work	No. of Scripts / Candidates	Rate	Remuneratuin Due	
			Rs.	P.
Course / Paper Examined Full / Half / Unit				
Course / Paper Setting Full / Half / Unit				
Course / Paper Reviewed Full / Half / Unit				
Fee for Tabulation Work				
Course / Paper Scrutinised				
Sample Preparation				
Condict of Practical Examinations (Name of the Centre .. .....)				
Chairman's/Convener's/Co - ordinator's fee				
Fee for looking over 5% of the Script	Total No. .... 5% .....			
Postal Charges	No. of Vouchers .....			
Messenger's Fee	No. of Installment.....			
Distance for delivery of Scripts		<b>Total</b>		

Checked & Verified by

Controller's Office

Sr. Asstt. / Suptd.

Controller of Examinations

Dy./ Asstt. Controller of Examinations



# THE UNIVERSITY OF BURDWAN

## REMUNERATION BILL

To

My remuneration as .....

the ..... Examination, .....

Received Payment

Revenue Stamp for  
payment exceeding  
Rs. 5,000.00/-

Signature .....  
(in full)

.....  
.....  
.....  
.....

### FOR OFFICE USE ONLY

Allotment .....

Remuneration Rs. ....

Head of Charges E 3 (b) .....

Contingencies Rs. ....

Ledger Page .....

Total Rs. ....

Cash Book

Folio No. ....

Checking Asstt. ....

Voucher No. ....

Pay Rs. ....

Cheque No. ....

Rupees .....

Date :

The University of Burdwan

Accountant / Auditor

Rajbati, Burdwan

.....

Superintendent

Audit & Accounts Officer / Trust Officer





Office of the Controller of Examinations  
Kazi Nazrul University  
Asansol – 713340

Ref. No. :KNU/CE/UG/PS/PHI/2NDSEM/2023/12

Date: 26-Jun-2023

To  
Totan Hazra  
ASSISTANT PROF.  
H.B.COLLEGE, NAIHATI

Dear Madam/Sir,

I am directed to inform you that you have been appointed as a Paper Setter for UG 2ND Semester Examinations 2023 of Kazi Nazrul University, Asansol with details as follows.

Award	Discipline	CourseType	Course Code	Course Name
BA(PROG)	PHILOSOPHY	CC (Program)	BAPPHIC201	History of Western Philosophy

Hope you will accept the assignment and send the question paper to the email address <[cp.philosophy@knu.ac.in](mailto:cp.philosophy@knu.ac.in)> of the Chairperson of PHILOSOPHY only within 7 days. The subject of your mail should be as **Course Code\_Paper Setter Name**.

**You are requested to set the question paper for 2 hrs of 40 marks as per the syllabus :**

Sl.	Question Type	Mark of each Question	Number of Question to be answered	Number of question as choices to be given
1	Objective type	1	5	8
2	Very Short type	2	5	8
3	Short type	5	3	5
4	Essay type	10	1	3

**\*Please Note:**

- Individual Marks must be indicated for part questions.
- UseMS Word Font style: Times New Roman;Font size: 12 and Line spacing: 1.0 for preparing the question paper.

**For Remuneration please fill the Google form :**

<https://forms.gle/ZQnEk4vg4NJCCr3i7>

Thanking you in anticipation for acceptance & co-operation.

Controller of Examinations  
Kazi Nazrul University

**Enclosures:**

- QuestionPaper Format
- Syllabus
- Previous year Question Paper



Office of the Controller of Examinations  
Kazi Nazrul University  
Asansol – 713340

Ref. No. :KNU/CE/UG/PS/PHI/2NDSEM/2023/12

Date: 26-Jun-2023

To  
Totan Hazra  
ASSISTANT PROF.  
H.B.COLLEGE, NAIHATI

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Controller of Examinations  
Kazi Nazrul University

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- QuestionPaper Format
- Syllabus
- Previous year Question Paper



Office of the Controller of Examinations  
Kazi Nazrul University  
Asansol – 713340

Ref. No. :KNU/CE/UG/PS/PHI/2NDSEM/2023/9

Date: 26-Jun-2023

To  
Totan Hazra  
ASSISTANT PROF.  
H.B.COLLEGE, NAIHATI

Dear Madam/Sir,

I am directed to inform you that you have been appointed as a Paper Setter for UG 2ND Semester Examinations 2023 of Kazi Nazrul University, Asansol with details as follows.

Award	Discipline	CourseType	Course Code	Course Name
BA(HONS)	PHILOSOPHY	GEC-2 (Hons)	BAHPHIGE201	History of Western Philosophy

Hope you will accept the assignment and send the question paper to the email address <[cp.philosophy@knu.ac.in](mailto:cp.philosophy@knu.ac.in)> of the Chairperson of PHILOSOPHY only within 7 days. The subject of your mail should be as **Course Code\_Paper Setter Name**.

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Controller of Examinations  
Kazi Nazrul University

**Enclosures:**

- Question Paper Format
- Syllabus
- Previous year Question Paper



# THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan

Department of Controller of Examinations

No. : C/e-Gov/Apptt./Paper Setter/Political Science/Gen/SEC3: DEMOCRATIC AWARENESS THROUGH LEGAL LITERACY/TH/UG  
CBCS/V/2022/305100003 Date : 17-Nov-2022,01:31:15:pm

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

Bank Name : State Bank of India  
Branch Name : Burdwan University  
Name at Pass Book : Syed Manuaruz Zaman  
Account No. : 10212741105  
IFSC Code : SBIN0002033

To : Syed Manuaruz Zaman  
Assistant professor  
305 HIRALAL BHAKAT COLLEGE  
9475637598, syedmzaman0@gmail.com  
ID No. : 305100003

Question Pattern Link : <https://tinyurl.com/2yo87jkn>

Sir/Madam,

I am directed to inform you that you have been appointed as **Paper Setter** in **Political Science** [Course Category : **Gen**] , Course / Paper - **SEC3: DEMOCRATIC AWARENESS THROUGH LEGAL LITERACY** for the **UG CBCS** , Semester / Part : **V** Examinations, **2022**.

**Your special attention is drawn to the following rules:**

- Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- The Examiners are required to keep the award list assigned to the candidates strictly secret.
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I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

**\* Last Date of submission of Question Paper : 21-11-22**

**\* Question Paper submit to : CE'S DEPT.**

Copy to for information and necessary action:  
Head of the Institution (Paper Setter's Instt.)  
305 HIRALAL BHAKAT COLLEGE,  
([bu305@college.buruniv.ac.in](mailto:bu305@college.buruniv.ac.in))

Copy to for information:  
Chairperson,  
BOS : Political Science,  
([hod@polsc.buruniv.ac.in](mailto:hod@polsc.buruniv.ac.in))

Appointment Section : 03423510086  
Mail : [ce\\_appointment@buruniv.ac.in](mailto:ce_appointment@buruniv.ac.in)  
Controller of Examinations : 03423510088  
Mail : [ce@buruniv.ac.in](mailto:ce@buruniv.ac.in)



*Yours faithfully,*

*Anindya Zyoti Pal*

*Controller of Examinations*

**BU Syllabus Link :**

(\* if use mobile, please open in "desktop site" from top right corner three dot of your mobile browser)

<https://tinyurl.com/26g6we9j>

R U L E S

1. The questions are to be written very legibly on the paper supplied herewith.
2. A Certificate to the effect that the questions set conform to the prescribed conditions and do not involve any material variation from the average standard should be attached with the manuscript.
3. *The question papers should be first put in the inner cover supplied herewith and the cover should be sealed with the personal metal seal of the Paper Setter by sealing wax. The inner cover then should be put in the outer cover which should again be sealed in the same manner & in all the points marked in the cover.*
4. The outer cover should be *addressed to the Controller of Examinations by name* and should be delivered either by the Paper-setter himself/herself if it is not possible or by insured parcel post. No T.A./D.A. is admissible for personal delivery.
5. This offer should be declined if any candidate is privately coached by the Paper-setter or if any of his/her near relation is appearing at the examination for which he/she is requested to set questions (Near relations includes "sons, daughters, brothers & unmarried sisters, brother's sons, adopted son spouse & such other persons who are connected by marriage or blood").
6. The copy right of the questions set will remain with the University.
7. The letter of acceptance/non-acceptance is to be sent in the envelope supplied for the purpose.
8. *All enclosures along with the offer of appointment are to be returned in case of non-acceptance of the offer.*
9. No question shall be set at any University Examination which would require an expression of religious belief on the part of the candidates.
10. Persons setting papers shall be guided, as to the scope of the subject of examinations, by the Syllabus prescribed for the purpose and as to the standard and extent of knowledge required, by the books, if any, recommended from time to time for such purpose.
11. The questions set for an examination will be such as will reasonably conform to the standard expected in respect of that examination and should be fairly and uniformly distributed over the whole course covered by that paper. There should not be any marked change of standard from year to year, but it is not required that the same type of questions should be set every year.
12. No copy of manuscripts of the question-paper is to be retained by the paper-setter and all relevant drafts, notes etc. should be effectively destroyed.
13. The University shall appoint a Moderator or a Board of Moderators in each subject, wherever possible, who will moderate the question papers in consultation with the Paper-setter, if necessary.
14. All Correspondences in this connection should be addressed to the Controller of Examinations *by name* and marked "CONFIDENTIAL".

















# The University of Burdwan



Rajbati, Burdwan

No.: C/Apptt./P/1672/U

Date Burdwan- 04.01.2022

In reply please quote number  
and date of this letter

**From : The Controller of Examinations  
The University of Burdwan  
Rajbati, Burdwan.**

**To : Prof./Dr. Syed M. Zaman  
H.B. College**

**Dear Sir/Madam,**

I am directed to inform you that you have been appointed to set questions in **Pol.Sc., DSE-1A (Sel. Comp. Pol. Theo.)** for the **Semester-V (Genl.) Examination to be held in 2021** and to request you to send the paper to [hod@polsc.burunive.ac.in](mailto:hod@polsc.burunive.ac.in) Within - 03 Days

In case you are not willing to accept the appointment, please inform the undersigned without delay.

Your kind attention is drawn to the *rules overleaf*.

Thanking you,

Yours faithfully,

*Anindya Zohi Pal*

Controller of Examinations

Enclosures :

- (1) ~~Paper for setting questions~~
- (2) ~~Two Envelopes~~
- (3) Syllabus- visit our Website
- (4) ~~Declaration form~~

## ACCEPTANCE FORM

To Confidential  
**The Controller of Examinations** Subject Paper  
**The University of Burdwan**

Reference : Your letter No. C/Apptt./P..... dated ..... inviting me to  
set questions for ..... Examination, 20.....

Dear Sir,

- (a) I am willing to accept the appointment and I shall abide by all rules and instructions in this connection. No near relation of mine or any student privately coached by me is a candidate for this examination.
- (b) Due to unavoidable reasons I am not in a position to accept the appointment and **hence the enclosed papers are returned herewith.**

Yours faithfully,

Date .....20.....

Signature .....  
Institution .....  
Residential Address .....  
Telephone No. ....  
Mobile No. ....

N.B. : Strike out the portion not relevant



**THE UNIVERSITY OF BURDWAN**  
Rajbati, Burdwan  
Department of Controller of Examinations

No. : C/e-Gov/Apptt./Paper Setter/Geography/Hons./CC-3(H.G)/UG CBCS/II/2023/305100033 Date : 12-06-2023

FROM : The Controller of Examinations  
The University of Burdwan  
Burdwan.

To : Dr. Indranil Mondal  
Assistant Professor  
305 HIRALAL BHAKAT COLLEGE  
9434448770, inditeindro@gmail.com  
ID No. : 305100033

Question Pattern Link : <https://tinyurl.com/2yo87jkn>

Sir/Madam,

I am directed to inform you that you have been appointed as **Paper Setter** in **Geography** [Course Category : **Hons.**], Course / Paper - **CC-3(H.G)** for the **UG CBCS**, Semester / Part : **II** Examinations, **2023**.

**Your special attention is drawn to the following rules:**

- Assessment of answer scripts of University Examinations is **COMPULSORY** on the part of a teacher. [Vide University Ordinance 6 (TAC), Para (2) and Para (4) Clause (h) as amended on 26.12.94].
- In many cases more than one assignment may be given to a teacher due to increase in number of examination as well as in number of examines.
- The Examiners are required to keep the award list assigned to the candidates strictly secret.
- The Examiners are required not to disclose the name(s) of the particular center(s) for which answer papers are allotted to them.
- The offer should be declined if any candidate is privately coached by an Examiner or if any of his/her near relations is appearing at the examination for which he/she is appointed (Near relation include "sons, daughters, brothers, unmarried sisters, brother's son/daughters, adopted sons/ daughters, spouse & such other persons who are connected by marriage or by blood").

I am also directed to state that these directions should be strictly followed, and any violation thereof will be treated as violation of service rules and will attract the attention of the Governing Body of the respective College as well as of the D.P.I., West Bengal.

**\* Last Date of submission of Question Paper : 19.06.2023**

**\* Question Paper submit to : C.E.'s Dept, Rajbati**

Copy to for information and necessary action:  
Head of the Institution (Paper Setter's Instt.)  
305 HIRALAL BHAKAT COLLEGE,  
([bu305@college.buruniv.ac.in](mailto:bu305@college.buruniv.ac.in))

Copy to for information:  
Chairperson,  
BOS : Geography,  
([hod@geo.buruniv.ac.in](mailto:hod@geo.buruniv.ac.in))

Appointment Section : 03423510086  
Mail : [ce\\_appointment@buruniv.ac.in](mailto:ce_appointment@buruniv.ac.in)  
Controller of Examinations : 03423510088  
Mail : [ce@buruniv.ac.in](mailto:ce@buruniv.ac.in)



Yours faithfully,

*Anindya Zyoti Pal*

Controller of Examinations

BU Syllabus Link :

(\* if use mobile, please open in "desktop site" from top right corner three dot of your mobile browser)

<https://tinyurl.com/26g6we9j>

R U L E S

1. The questions are to be written very legibly on the paper supplied herewith.
2. A Certificate to the effect that the questions set conform to the prescribed conditions and do not involve any material variation from the average standard should be attached with the manuscript.
3. *The question papers should be first put in the inner cover supplied herewith and the cover should be sealed with the personal metal seal of the Paper Setter by sealing wax. The inner cover then should be put in the outer cover which should again be sealed in the same manner & in all the points marked in the cover.*
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# THE UNIVERSITY OF BURDWAN

Please quote apptt. letter issue No.

.....

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Checked & found correct

Chairman / Convener  
Co-ordinator / Head of the Deptt. or Instt.

## REMUNERATION BILL

For ..... Examination .....

Subject ..... Paper / Course ..... Half .....

Name in full (Block Letters) .....

Official Designation .....

Bank Name (S.B.I.) .....

Savings Account No. ....

Branch Code  Pan No

I.F.S. Code  MICR

Name of the Chairman / Convener / Co - ordinator / Instt. (in Block letters) : .....

Description of work	No. of Scripts / Candidates	Rate	Remuneratuin Due	
			Rs.	P.
Course / Paper Examined Full / Half / Unit				
Course / Paper Setting Full / Half / Unit				
Course / Paper Reviewed Full / Half / Unit				
Fee for Tabulation Work				
Course / Paper Scrutinised				
Sample Preperation				
Condict of Practical Examinations (Name of the Centre .. .....)				
Chairman's/Convener's/Co - ordinator's fee				
Fee for looking over 5% of the Script	Total No. .... 5% .....			
Postal Charges	No. of Vouchers .....			
Messenger's Fee	No. of Installment.....			
Distance for delivery of Scripts		<b>Total</b>		

Checked & Verified by

Controller of Examinations

Controller's Office

Sr. Asstt. / Suptd.

Dy./ Asstt. Controller of Examinations



# THE UNIVERSITY OF BURDWAN

## REMUNERATION BILL

To

My remuneration as .....

the ..... Examination, .....

Received Payment

Revenue Stamp for payment exceeding Rs. 5,000.00/-
--

Signature .....  
(in full)

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### FOR OFFICE USE ONLY

Allotment .....

Remuneration Rs. ....

Head of Charges E 3 (b) .....

Contingencies Rs. ....

Ledger Page .....

Total Rs. ....

Cash Book

Folio No. ....

Checking Asstt. ....

Voucher No. ....

Pay Rs. ....

Cheque No. ....

Rupees .....

Date :

The University of Burdwan

Accountant / Auditor

Rajbati, Burdwan

.....

Superintendent

Audit & Accounts Officer / Trust Officer