



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

HIRALAL BHAKAT COLLEGE

HIRALAL BHAKAT COLLEGE NALHATI, BIRBHUM

731220

www.hbcnht.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

1.1 Location:

Hiralal Bhakat College is located in the Rampurhat sub-division of the district of Birbhum in West Bengal. Situated in a backward area, it is a co-education college affiliated to the University of Burdwan. The College has 41,623 square metres of land and is geographically located in a semi-urban area. Situated by the Panagarh-Morgram Expressway, this college is well-connected with the capital and other important places of West Bengal. The College received recognition from the University Grants Commission (UGC) under 2(f) as Hiralal Bhakat College on 18th October, 1993.

1.2 About the College

Hiralal Bhakat College, a beacon of hope in the rural landscape of Birbhum, has been instrumental in democratizing access to higher education since its inception in 1986. As a Government-aided Institution, it has been a steadfast companion to the underprivileged, providing them with a platform to realize their educational aspirations. It is the culmination of years of struggle by the people of the area who desired to have access to higher education and dreamed of having an institution that would guide them to dreams and fulfillment. The College's commitment to serving the rural masses is a testament to its role as a catalyst for social transformation.

The institution's location in a predominantly rural area, characterized by socio-economic challenges and gender disparities, underscores the significance of its mandate. Against this backdrop, the college has strived to create an inclusive environment where students, irrespective of their gender, can thrive and reach their full potential.

Vision

Creation of honest and responsible citizens who preserve their rich cultural, ethical and moral heritage and are professionally skilled in their own fields.

Mission

Mission

? Endowment of its learners with access to higher education that promotes capacity building and holistic development through a quality teaching-learning process

- ? Providing comprehensive and skill-based education.
- ? Inculcation of ethical and moral values.
- ? Encouraging students to enhance their leadership and entrepreneurial qualities.
- ? Regular preparation for consistent, dynamic and periodically reviewed endeavors to meet the challenges and opportunities of changing times.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- ? Bright and devoted students
- ? Eminently qualified and dedicated teachers
- ? Efficient and cooperative office staff
- ? Absolutely transparent administration
- ? All these four components always join hands to lead college towards further advancement

Institutional Weakness

- ? Absence of up to the mark public transport facilities
- ? Early marriage of girl students
- ? Engagement of students in different professional activities

Institutional Opportunity

- ? 1. Arrangement of training for different professional examinations.
- ? 2. Offering Add on and Certificate Courses especially on Communicative English and Computer Application
- ? 3. Faculty Exchange and Student Exchange programmes through MoU

Institutional Challenge

- ? Teacher - Student Ratio is around 1:85
- ? Consistent lessening of employability of candidates of a General Degree Programme

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Institution ensures effective curriculum planning and delivery with a documented process, including an academic calendar and continuous internal assessments. It offers numerous certificate and value-added courses, integrating ethics, gender, human values, and sustainability. Stakeholders feedback is regularly obtained, with action reports available on the institutional website.

Teaching-learning and Evaluation

Institution transparently deals with student's intake as per rules, regulation, order of the UGC, Government of West Bengal and the University of Burdwan. Keeping in mind the rural backdrop of the college our institution is very much aware of implying teaching learning techniques. Sensible and skilled teachers uses traditional to modern techniques according to students' needs.

Research, Innovations and Extension

Our Institution tries to focus on research, innovations, and extension, emphasizing on resource mobilization, workshops/conferences, research publications, books and conference papers, extension programs, MoUs/linkages with other institutions, and awards for extension activities. It encompasses a comprehensive review of activities over the past five years, highlighting institutional engagement and achievements.

Infrastructure and Learning Resources

The institution has always endeavored towards providing adequate infrastructure and physical facilities to create an effective teaching and learning environment. The college library provides easy accessibility of educational resources in and off campus via N-List. The institution frequently upgrades its IT infrastructure, including hardware, software, and Wi-Fi connectivity.

Student Support and Progression

Students of our Institution are benefited from various scholarship schemes. They are able to take job opportunities as well as higher education opportunities after graduation. Some of the students who appeared in various state and national level examinations and achieved success. A large number of students from different semesters are participating in college sports and cultural events. College students are benefited by guidance for competitive examinations and career counseling.

Governance, Leadership and Management

Our Institution can provide information along with appropriate documents regarding institutional vision and leadership, list of MoU and its activity reports, encouragement of Faculty Development Programme with financial support, report on fund mobilization and utilization and institutional initiative about e-governance in every aspect. IQAC has an able contribution in overall activities.

Institutional Values and Best Practices

Our Institution has an efficient system of governance that ensures internal and internal affairs, even though it was unbreakable in COVID-19. Remarkable social responsibilities are done by NCC and NSS units to the localities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	HIRALAL BHAKAT COLLEGE
Address	Hiralal Bhakat College Nalhati, Birbhum
City	Nalhati
State	West Bengal
Pin	731220
Website	www.hbcnht.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Nurul Islam	03465-457120	9836782254	-	iqac@hbcnht.edu.in
IQAC / CIQA coordinator	Suddhasattwa Banerjee	03465-255254	7001800643	-	suddhasattwabanerjee@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details		
State	University name	Document
West Bengal	University of Burdwan	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-10-1993	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Hiralal Bhakat College Nalhati, Birbhum	Semi-urban	2.14	16916

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali Honours,	48	H.S or Equivalent in concerned subject	Bengali	110	42
UG	BA,English Honours,	48	H.S or Equivalent in concerned subject	English	103	67
UG	BA,Sanskrit Honours,	48	H.S or Equivalent in concerned subject	Bengali	42	11
UG	BA,History Honours,	48	H.S or Equivalent in concerned subject	Bengali	113	65
UG	BA,Geography Honours,	48	H.S or Equivalent in concerned subject	Bengali	40	30
UG	BA,Political Science Honours,	48	H.S or Equivalent in concerned subject	Bengali	87	50
UG	BA,Philosophy Honours,	48	H.S or Equivalent in concerned subject	Bengali	78	21
UG	BCom,Accountancy Honours,	48	H.S or Equivalent in concerned subject	Bengali	28	1
UG	BCom,Bcom General,	36	H.S or Equivalent in concerned subject	Bengali	60	0

UG	BA,Bengali General,	36	H.S or Equivalent in concerned subject	Bengali	535	394
UG	BA,English General,	36	H.S or Equivalent in concerned subject	English	118	36
UG	BA,History General,	36	H.S or Equivalent in concerned subject	Bengali	535	409
UG	BA,Geography General,	36	H.S or Equivalent in concerned subject	Bengali	65	9
UG	BA,Philosophy General,	36	H.S or Equivalent in concerned subject	Bengali	331	179
UG	BA,Political Science General,	36	H.S or Equivalent in concerned subject	Bengali	280	211
UG	BA,Sanskrit General,	36	H.S or Equivalent in concerned subject	Bengali	178	36
UG	BA,Arabic General,	36	H.S or Equivalent in concerned subject	Bengali	65	3
UG	BA,Urdu General,	36	H.S or Equivalent in concerned subject	English + Urdu	65	0
UG	BA,Physical Education General,	36	H.S or Equivalent in concerned subject	Bengali	65	37
UG	BA,Economics	36	H.S or	Bengali	65	0

	cs General,		Equivalent in concerned subject			
UG	BSc,Mathematics General,	36	H.S or Equivalent in concerned subject	Bengali	12	8
UG	BSc,Physics General,	36	H.S or Equivalent in concerned subject	Bengali	12	10
UG	BSc,Computer Science General,	36	H.S or Equivalent in concerned subject	Bengali	13	6
UG	BA,Environmental Science General,	36	H.S or Equivalent in concerned subject	Bengali	12	7

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				52			
Recruited	0	0	0	0	4	0	0	4	30	15	0	45
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				16
Recruited	11	0	0	11
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	7	4	0	13
M.Phil.	0	0	0	1	0	0	4	2	0	7
PG	0	0	0	1	0	0	19	9	0	29
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3		1		4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	440	0	0	0	440
	Female	586	0	0	0	586
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	755	705	718	784
	Female	541	526	566	596
	Others	0	0	0	0
ST	Male	62	46	59	50
	Female	9	9	10	12
	Others	0	0	0	0
OBC	Male	599	588	606	637
	Female	414	368	374	392
	Others	0	0	0	0
General	Male	1187	1086	1166	1229
	Female	856	738	771	908
	Others	0	0	0	0
Others	Male	21	10	14	18
	Female	20	7	6	8
	Others	0	0	0	0
Total		4464	4083	4290	4634

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	NEP -2020 was not implemented in our institution till 2023 hence the question of multidisciplinary/interdisciplinary studies is not relevant within the assessment period, that is between 2018-19 and 2022-23. The students will undergo courses in multi/interdisciplinary category to have basic knowledge not only in major areas but also in other disciplines broadly grouped under (Natural and Physical Sciences), (Mathematics, Statistics, Computer Science and Computer Applications), (Library, Information and Media Sciences), (Commerce and Management), and (Humanities & Social Sciences). Modality of selection of a subject for Multi/Inter Disciplinary Courses : A student shall
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	have to study three (3) courses on a single subject in the field of Multi/Inter Disciplinary in 1st, 2nd & 3rd semesters.
2. Academic bank of credits (ABC):	The University of Burdwan inspired us to initiate ABC ID to the existing students for having credit score in the credit bank.
3. Skill development:	Skill Enhancement Course (SEC) under CBCS are aimed at developing practical skills, hands-on training, soft skills, etc., to enhance the employability of students. Modality of selection of SEC: A student shall have to study three (3) courses as SEC on his/her respective Major subject in 1st, 2nd & 3rd semesters.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Value Added Course, 'Understanding India' aim at enabling the students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental issues, to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective including values as enshrined in the Constitution of India, in cutting-edge technologies and seek to promote an optimal state of physical, emotional, intellectual, social, moral, ethical and spiritual values of a person as well as environmental well being. Modality of selection of VAC: All the enrolled students of 1st semester shall have to study Environmental Science/Education as the 1st course of VAC. Each enrolled students of 2nd semester shall have to study Understanding India/Digital & Technological Solutions/Health & Wellness, Yoga Education, Sports & Fitness as the 2nd course of VAC.
5. Focus on Outcome based education (OBE):	Hiralal Bhakat College has only Undergraduate Programmes. These regular programmes are under the University of Burdwan. There are three streams. They are B.A., B.Sc. and B.Com. B.A. Programme has Honours and General Degree Courses simultaneously. B.Sc. Programme has only General Degree Course. B.Com. Programme has Honours and General Degrees as well as. In B.A. Programme Bengali, English, Sanskrit, History, Geography, Philosophy and Political Science are taught as Honours Degree Courses and General Degree Courses parallelly. On the other hand in B.A.

	<p>Programme Arabic, Urdu, Physical Education are taught as General Degree Courses only. In B.Sc. Programme Physics, Mathematics and Computer Science are taught only as General Degree Courses. In B.Com. Programme Accounting & Management are taught as Honours and General Degree Course both. Academic session 2018-'19 evidence only Part-III (Yearly System). Besides this, our assessment period (2028-'19 to 2022-'23) follows CBCS that is semester based. CCFUP (NEP) is followed from the academic session 2023-'24 to till date.</p>
<p>6. Distance education/online education:</p>	<p>The Hiralal Bhakat College is now an approved Post-Graduate Study Centre/Learner Support Centre (Code: S-05) of Netaji Subhas Open University (NSOU) starting from the Academic Year 2022-23. Renowned for its commitment to providing quality education, HB College is dedicated to offering comprehensive support to its students pursuing PG courses through open mode via its Study Centre. This initiative aims to facilitate their successful completion of courses and enhance their prospects for placement across various sectors, as well as participation in numerous research fellowship programs. Registration, renewal, examination form submission, and result publication are all managed centrally online by the University. However, the Study Centre is committed to providing robust academic support to ensure students successfully navigate their course requirements. It's worth noting that Netaji Subhas Open University (NSOU) stands as the premier State Open University in India, established under the State Act (W.B. Act (XIX) of 1997) and recognized by U.G.C. since August 20th, 1997. Presently, NSOU holds accreditation from NAAC with a grade of 'A'. The Hiralal Bhakat College has been approved as Post-Graduate study Centre/ Learner Support Centre (LSC Code: 63) of Rabindra Bharati Universitu (RBU) w.e.f. 11-03-2023. The HB College, having very good record of imparting quality education, aims at providing all-round supports to its students to complete the PG courses in open mode through its Study Centre/ Learner Support Centre, and thereby assist them to get placed in different sectors, and engaged in plethora of research fellowship programs. Registration, renewal, filling-up of examination form and publication of results etc. are centrally done</p>

online by the University itself. However, the Study Centre will thrive to provide all academic support in completing the courses successfully. It is to be noted that The Rabindra Bharati University was established in 1962 to mark the birth centenary of the legendary poet Rabindranath Tagore, who was the first Indian as well as Asian recipient of the Nobel Prize for Literature. It is a State University named after Tagore dedicated to the mission of disseminating his thoughts and ideas through humanities, social sciences, art and culture. The Rabindra Bharati University thus features uniqueness in projecting itself as a centre for higher learning in performing arts, fine arts, language, literature and social sciences. There are three major faculties Arts, Fine Arts and Visual Arts, housed in the Emerald Bower Campus while the original campus Jorasanko, now houses a museum, and hosts a number of events like Tagore's birth and death anniversaries, or the annual University Convocation, to name just a few. The Rabindra Bharati University is a unique educational institution of higher learning that caters mostly to the students of the peripheries of West Bengal Girls and boys from far-flung areas of the state and from backward strata of the society constitute more than seventy percent of the total strength of students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	YES
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	YES
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender,	Youth Parliament Competition is regularly arranged by the ELC of college. Quiz competition, essay competition, slogan writing competition, poster making competition are arranged at regular intervals.

commercial sex workers, disabled persons, senior citizens, etc.	
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	A Certificate Course was offered by the Department of Political Science to make to participants know Indian Constitution to the fullest degree so that any individual can be aware of the rights and responsibilities as responsible citizens of India.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	None.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4634	4290	4083	4464	4785

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 60

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
52	55	55	49	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
54.93	77.89	31.82	21.81	28.40

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Hiralal Bhakat College, affiliated with Burdwan University, adheres to the curriculum prescribed by the University. The institution has established several mechanisms to ensure well-planned curriculum delivery and documentation, under the supervision of the Internal Quality Assurance Cell (IQAC).

The college prepares its own academic calendar, aligned with the University's calendar, before the academic session begins. This calendar is uploaded on the college website and displayed on departmental notice boards. The routine committee, along with the IQAC, prepares the session's timetable, which is distributed to department heads and displayed accordingly.

At the beginning of the session, the Principal and the IQAC Coordinator conduct meetings with departmental heads to strategize effective curriculum implementation. Departmental heads then meet with faculty members to allocate classes and syllabus. These plans are communicated to students once approved in departmental committee meetings. Teachers prepare Annual Lesson Plans based on the allotted syllabus and class routine, conducting classes accordingly. Student attendance records are maintained by respective departments.

Traditional teaching methods, primarily chalk-and-talk and lecture methods are predominantly used. However, some teachers enhance the learning experience with Information and Communication Technology (ICT). Faculty members supplement classroom teaching with special lectures, seminars, projects, field visits, industrial visits, and internships.

Continuous evaluation through class tests, midterm examinations, and internal assessments track student progress. Slow learners are identified and provided with remedial classes. Special care is taken by the IQAC to update the college website and notice boards regularly.

The central library, fully automated, boasts over 21,000 printed books, eight periodicals, and access to e-books and e-journals via the INFLIBNET NLIST platform. Throughout the academic session, various seminars and webinars are organized by different departments to address diverse issues.

At the session's start, under IQAC and Academic Subcommittee supervision, an academic calendar is prepared, following the affiliating University's calendar. Each department prepares a calendar of events, and the routine committee distributes the time table to department heads, reflecting it on the college website. The Principal, IQAC Coordinator, and Academic Subcommittee discuss curriculum implementation strategies, including internal assessments, evaluation processes, teaching-learning methods, and implementation of program and course outcomes.

Departmental heads prepare departmental routines based on the master routine, assigning curriculum portions to faculty, including full-time and SACT members. Teachers create teaching plans within the given timeframe and conduct classes accordingly, with extra classes scheduled to complete the syllabus on time. Teaching methods include both online and offline modes, supplemented with webinars, special and extension lectures, projects, online quizzes, poster/paper presentations, and publications of wall/e-magazines. Continuous evaluation, including online class tests, mock tests, and internal assessments, is conducted and preserved through various digital platforms.

Regular faculty meetings, coordinated by the Routine Sub-Committee, Internal Exam Committee, Academic Sub-Committee, and Teachers' Council, ensure alignment with program objectives and academic standards. Student feedback surveys, alumni career outcomes, and faculty performance reviews provide insights for improving standards and refining teaching methodologies, ensuring the curriculum remains relevant and dynamic to empower students for success.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 7

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses

of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.85

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
91	51	42	0	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Hiralal Bhakat College, affiliated with the University of Burdwan, adheres to the university's syllabus and integrates crosscutting issues such as professional ethics, gender, human values, environment, and sustainability into its curriculum. These themes are also implemented in co-curricular and extra-curricular activities. The college strives to maintain a harmonious and conducive environment on campus while imparting essential values and ethics to its students.

Within the curriculum, various courses, especially in Political Science and History, focus on gender issues. The college ensures that students are properly groomed to become responsible citizens by inculcating universal, moral, and ethical values. Environmental awareness is a significant part of the students' learning process. Environmental Science is a compulsory course for all subjects. Additionally, the college actively observes and celebrates different environment-related days such as World Earth Day, World Water Day, and World Environment Day with enthusiasm. NSS volunteers and other students participate in tree plantation and cleanliness programs.

These courses are often part of Generic Elective Courses, but Honours Courses also emphasize these issues. They are Women Studies in India, Some Perspectives on Women's Rights in India, Gender and Education in India in History Generic Elective Courses, Fundamental Rights, Social Justice and Women, Discrimination and violence against women in Political Science Honours Courses, Philosophy of Human Rights in Philosophy Honours Courses, Contemporary India, Women and Empowerment in English

General Elective Courses, Environmental Geography and Human Geography in Geography General Courses, Population Geography and Social Geography in Geography Honours Courses.

The college aims to groom students to be responsible citizens by instilling universal, moral, and ethical values and integrating environmental awareness into their learning process. Celebrating environment-related days and involving students in tree plantation and cleanliness programs highlight the college's commitment to sustainability.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 2.22

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 103

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 59.79

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1628	1731	1275	1284	1524

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2675	2665	2465	2322	2320

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 69.74

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
872	836	716	738	740

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1201	1197	1109	1044	1044

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 89.12

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Students centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT enabled tools including online resources for effective teaching and learning process

Experiential Learning:

- Department of Geography, History, Bengali and English conducted study tour, excursion and institutional visits for practical oriented learning.
- Field study was also organized by our college.
- Department of Geography has a separate laboratory set up for students
- Students from Department of English and Bengali take part in roleplay and perform drama in annual cultural programs.

Participative Learning:

- Respective departments arranged seminars, workshop to develop student's knowledge base. Most of the students participate in these seminars.
- Students are actively participating in extension activities are conducted by various departments.
- Department of Geography, History, Bengali, English and Science take initiative for student's excursion.
- Students take part in departmental wall magazine and college magazine. Here, students explore their creative abilities and accordingly present the same in the form of painting, poetry and other creative writing.
- Inter college sports competition organized by the university. A good number of students' participation in that competition.
- A large number of students register their name in NSS and NCC units. Our NSS unit organizes camp for various social activities. Students also engage in those activities.
- College organized annual sports competition. Students' participation in this event is outstanding. They learn disciplines from this activity.
- Our college organizes various types of add on course. Students gain some extra knowledge and skill outside the subject curriculum.
- Students participate in annual cultural program, where they present their extracurricular activities.

Problem Solving Methodology: Our College has already adopted problem solving techniques besides other traditional technique in teaching learning methods. Various departments make some strategy as per their syllabus and courses. We follow this method as following way:

1. Assignments are provided by several departments to their students to assess them.
2. Regular class test are conducted by all departments
3. Our faculty members take remedial classes where students clear their all doubt by asking questions to their teachers.
4. Through the social media platform our teachers communicate with the students. Beyond the classroom also we help students at any time in academic activities.
5. Our college arranges career council program for our students through which they made aware of the available career opportunity and we solve their queries.

ICT enabled tools: In this era, we can't think education without technology. Hiralal Bhakat College uses Information and communication Technology in teaching learning process. We have 65 computers

and laptops and 4 projector equipped classrooms. Several departments take class in those class room as per their need and syllabus. For helping students we use CAMS for providing study materials and class notes. College has already availed Infilbnet subscription. Both teacher and students can easily access a huge number of e-books and e-journal. Besides chalk and talk methods our teachers take classes through power point presentation. Our college campus has access to high speed internet facility both for students and teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 92.13

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
59	57	57	57	24

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 29.91

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	16	16	12	11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our institution, Hiralal Bhakat College is affiliated under The University of Burdwan and UGC. We follow all the rules and regulations of the universities in every aspect. CBCS mode has been implemented since 2017-18, from that academic year internal and external examination are conducted by the college as per guidelines of universities. From 2022-23 academic year we adopted NEP in our education system. 20% of each paper is evaluated by the internal examination whereas rest of the paper examined as external examination. CBCS and NEP system courses are divided into few semesters. A semester consists of six month. All the papers except SEC paper include 10 marks as assignment/class test/viva and 5 marks are given on students' attendance. In case of SEC paper 5 marks is given for class test/assignment/viva and remaining 5 marks on attendance.

From the very beginning of the semester, students are awarded about the total examination procedure. Tentative date of internal examination and external examination are mentioned in our academic calendar. There are academic and internal examination committees to decide various academic affairs like internal examination date by conducting meetings etc, throughout the year. We circulate examination related detailed notification to students through official Whatsapp group and college website. For transparency, our faculty members evaluate all the related papers and display to students and accordingly solve their discrepancies and mistakes. All the departments preserve examination related documents like question papers, answer scripts and upload the marks in the university portal as per university's notification. During Covid-19, all types of examination have been conducted through online mode.

We arrange parent's teacher meeting for discussing about students performance in internal assessment

and we take some extra care for low scoring students. We provide them extra/ remedial classes for preparing the semester end examination.

Semester end examination is arranged by the universities. We convey all examination notification to the students and distribute admit cards to them.

To keep transparent the examination mechanism, Hiralal Bhakat College has already taken some initiatives. If any grievance arises about the transparency of examinations, anyone can complaint to his/her respective departmental head. Department also takes it seriously and resolved the matters. Beside this, students may directly complaint to principal office. All quires and doubts regarding examination are resolved as soon as possible. After publication of result of end semester, there is a provision of review, if any student is not satisfied with his/her marks, then he/she can apply for review, college arrange all the procedure of review.

Principal, IQAC Coordinator, Examination committee, Academic committee, all play pivotal role in case of any discrepancy arise, they take an immediate action to resolve the discrepancy. In case of critical situation, we inform university and request to solve the matter.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Hiralal Bhakat College has developed an effective structure of Programme Outcomes (POs) Programme Specific Outcomes (PSOs) and Course Outcomes (COs) following the prescribed syllabus of the University of Burdwan. Programme Outcomes, Programme Specific Outcomes and Course Outcomes are communicated to the students at the beginning of each Semester. Further it is displayed on the college website. A well-defined 'Module for classes and Examinations' has been developed for both faculties & students, defining the parameters & procedures for the evaluation system of the university. Detailed information about continuous assessment (C1 & C2) and Semester-end Examination (C3) including duration of courses, number of classes, tentative date and time of examinations, pattern of question papers. The college website uploads the current and previous syllabus of all programmes, previous question papers of C1, CE & C3, model questions, syllabus distribution, routine of classes to support this procedure. Therefore, even before learners take admission, the aspirants are able to clearly read the Programme objectives and expected outcomes which are stated at the introductory part and the conclusive part of the course respectively. The academic calendar (Almanac), examination rules and detailed results of Semester End- Examinations of the UG are published on the website by the college. The Continuous Assessment of the UG Programmes throughout the Semester, in the form of Class Tests,

Assignments, Seminars are conducted by the respective Departments. The students are informed well in advance and Official Notices are circulated by the Head of the Department for the knowledge of all stakeholders. In a nutshell these steps bridge between the curriculum, syllabus, POs, COs and end users. Throughout the academic session IQAC supports this rigorous process. At the end of the academic session it is summarized in the IQAC and TC Meeting.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Preparation of Course Outcomes (Cos) and Programme Outcomes (Pos) are one of important activities in teaching learning process. All the departments make Cos and Pos at the beginning of every academic year and uploaded it in the college website. Our teachers discuss and analyze the details of COs and POs to all semester students at the commencement of each semester. Students were made aware of the courses in details. All the departments prepare lesson plan to cover the total syllabus within specified time limit. Our teachers are concerned about the student progression. Various tools and techniques are used to increase students efficiency and productivity.

College uses various methods to evaluate COs and POs. All the methods are discussed one by one in below:

1. Our college conducts **Internal Assessment** of every course. After the internal examination, each and every paper were assessed to analyse the students' performance and this performance is taken as an important parameter of attainment of various outcomes.
2. Various departments give **assignment** to their students. We can easily know their knowledge and performance by evaluating their assignment.
3. **Departmental teachers arrange meetings** for evaluating performance of each student. The score were given as per active participation in class, viva and others departmental activities.
4. **Result of semester End University's examination** is one of the key metrics of attainment. Our college is affiliated under The University of Burdwan. As per the university's guidelines, students participation is mandatory in this examination.
5. **Students Feedback Report** is another significant element for attainment. It is compulsory for all final year students to give feedback about the various activities of college.
6. Another important component of attainment of COs and POs is students **admission in higher education**. Through alumni association, we communicate with our ex-student and collect information about their future endeavors in higher education. We consider this parameter in our attainment.
7. Active **participation in various extension activity**, social work and environmental awareness is

treated as valuable parameters of attainment.

8. Our college has already formed a **grievance redressal cell**. Any student can lodge complaint about teaching learning related matters. We count the total no of complaints lodge in an academic year and consider it seriously for attainment purpose.

9. **Students' participation in various state level and national level** examination is a considered for attainment. After completing their degree, they can take part in these types of examinations. Our career council cell helps and support them for preparation of such types of examination.

The above-mentioned procedure are followed by Hiralal Bhakat College to evaluate Course Outcomes (COs) and Programme Outcomes (POs).

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 78.16

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
288	574	416	373	138

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
647	574	416	376	276

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.87

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In the vibrant landscape of innovation, where ideas are the seeds of progress, the Institution has emerged as a beacon of ingenuity, fostering a robust ecosystem for groundbreaking discoveries and advancements. At its core lies the Indian Knowledge System (IKS), a dynamic framework that not only celebrates indigenous wisdom but also propels it towards contemporary relevance, shaping the future with a deep-rooted understanding of the past.

Central to the Institution's ethos is the cultivation of awareness about Intellectual Property Rights (IPR), recognizing them as the cornerstone of safeguarding creativity and innovation. Through comprehensive educational programs, workshops, and seminars, the institution empowers its stakeholders with the knowledge and tools to navigate the intricate landscape of intellectual property, ensuring that every idea finds its rightful place in the annals of innovation.

In its relentless pursuit of excellence, the institution has established a dedicated IPR cell, a nucleus of expertise and support for innovators and creators. Staffed with seasoned professionals well-versed in the nuances of intellectual property law, this cell serves as a guiding light, offering invaluable counsel and assistance at every stage of the innovation journey. From patent filings to copyright protection, it stands as a bastion of defense, fortifying the intellectual capital of the institution and its community.

Complementing the IPR initiatives is the Institution's state-of-the-art Incubation Center, a vibrant crucible where ideas take flight and dreams become reality. Nestled within its walls is a melting pot of creativity and entrepreneurship, where budding innovators are nurtured and mentored, their visions honed into tangible solutions that address real-world challenges. Equipped with cutting-edge facilities and supported by a network of industry experts and investors, the Incubation Center provides a fertile ground for innovation to flourish, catalyzing the transformation of ideas into impactful ventures.

Beyond these cornerstone initiatives, the Institution's commitment to the creation and transfer of knowledge and technology resonates across its myriad endeavors. From collaborative research projects that bridge the gap between academia and industry to community outreach programs that democratize access to technology, its impact reverberates far beyond the confines of its campus.

The outcomes of these initiatives are not merely confined to accolades and awards but are evident in the tangible impact they have on society. From groundbreaking discoveries in healthcare and sustainable technologies to disruptive innovations in education and agriculture, the institution's contributions to the advancement of humanity are as diverse as they are profound.

Yet, amidst the accolades and achievements, it is the spirit of innovation that truly defines the Institution—a spirit fueled by curiosity, guided by wisdom, and driven by a relentless determination to push the boundaries of what is possible. In its embrace, the Indian Knowledge System thrives, a testament to the enduring power of human ingenuity to shape a better tomorrow.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 56

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	13	12	09

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.25

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	6	2	2

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.53

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	15	5	1	4

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Hiralal Bhakat College has consistently demonstrated a commitment to community service and social responsibility through various extension activities and outreach programs in the rural Nalhathi area and neighboring villages. The National Service Scheme (NSS) Unit and the National Cadet Corps (NCC) have been instrumental in organizing these initiatives, which aim to address societal challenges and promote awareness on critical issues.

Activities Undertaken:

- COVID-19 Awareness Drive:** Amid the pandemic, the college conducted extensive awareness campaigns to educate the local community about the importance of preventive measures, vaccination, and health protocols.
- Environmental Awareness Drive:** Recognizing the significance of environmental conservation, the college organized programs to promote environmental awareness and sustainable practices among residents.

Relief Work During COVID-19 Pandemic: In response to the crisis, relief efforts were initiated to provide support and assistance to affected individuals and families, including those in quarantine centers.

- Seminars, Workshops, and Awareness Programs:** Regular seminars, workshops, and awareness programs were conducted on various topics such as literacy, legal rights, human rights, financial literacy, and vocational skills. These initiatives aimed to empower the community,

promote social inclusion, and facilitate upward economic mobility.

- 2.Support for Marginalized Communities:** The college extended support to students from marginalized communities, including SC, ST, and OBC, to ensure they have equal opportunities for academic and professional growth. This support includes mentorship, guidance, and access to resources.

Outcomes Achieved:

- 1.Increased Awareness:** Through targeted awareness campaigns, the college successfully disseminated vital information on health, environmental, and social issues, leading to improved knowledge and understanding within the community.
- 2.Community Engagement:** The participation of various departments and organizations within the college fostered strong community engagement and collaboration, enhancing the impact of outreach initiatives.
- 3.Empowerment and Inclusion:** The provision of workshops and support programs contributed to the empowerment of marginalized individuals and promoted a more inclusive society where everyone has equal opportunities for development.
- 4.Humanitarian Response:** The college's prompt and effective response during the COVID-19 pandemic demonstrated its commitment to serving humanity in times of crisis, providing relief and assistance to those in need.

In short, HiralalBhakat College's extension activities and community service initiatives have made significant contributions to the welfare and development of the local community. By addressing pertinent issues, promoting awareness, and empowering individuals, the college continues to uphold its commitment to social responsibility and community engagement. Moving forward, it is essential to sustain these efforts and explore new avenues for creating positive impact and fostering long-term sustainable development in the region.

File Description	Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The HBC has not received any awards or recognition for its extension activities from government or other recognized bodies during the period.

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 28

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	2	3	1	15

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 20

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The campus of the college has been segregated into three buildings to facilitate smooth operations and conduct of activities of the institution. The Administrative building accommodates the chamber of the Principal, Administrative Office, Library, Gymnasium, Classrooms, Teachers' Common room, Students' Union room, NSS room etc. Other buildings of the college accommodates NCC room, ICT enabled seminar room, Career Counseling Cell, Laboratories, classrooms.

The institution has always striven to provide adequate infrastructure and physical facilities to create an effective teaching and learning environment.

- There are 20 well-equipped classrooms with green/black boards, sitting arrangements and tables for students, chair for teacher etc.
- The college library provides easy accessibility of books in and off campus via NLIST.
- The college has provisions of wheel chair for differently-abled persons.
- The institution possesses a vibrant array of cultural activities which are usually organized by the Cultural Committee as whole as well as individual departments of the College. Observation days like Republic Day, Independence Day, Freshers' Welcome ceremony are organized in the college premises. Moreover, cultural and literacy activities like Release of Wall Magazine, Teachers' Day celebration, observation of International Mother Language Day, celebration of Rabindranath Tagore Jayanti, celebration on the onset of Durga Puja - 'Sarod Utsav' – are organized every year to inculcate the values of our own culture and traditions in future generations of our society.
- NSS Camps and allied activities are organized at regular intervals in and off campus for which college provides infrastructure and funds for NSS activities.
- Various sports facilities are provided to the students within the campus focusing sports as an extracurricular activity. Annual Sports Day is held at the ground of Hariprasad High School, Nalhati.
- A fully furnished Gymnasium with motorized treadmill, Electronic spin bike, Multi Gym station is functional in the college premises for holistic development of students and faculties.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 31.57

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
5.28	27.43	5.02	3.4	26.7

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library caters to the whole college be its teaching and non-teaching staff and students with over 26000 books, 6000 E-journals and 1,00,000 e-books through the membership in the N-List (The library is completely automated with the help of Integrated Library Management System (ILMS) –

National Library and Information Services Infrastructure for Scholarly Content) of INFLIBNET. The college library has started automating its in-house activities viz. accessioning, cataloguing, circulation, and searching through the usage of CAMS 3.0, an integrated library administration programme. Previously, Koha Software was used for automation purpose. The process of barcoding the library books has been planned to be taken as the next step in automation process of the library.

The college library offers the following facilities to its users:

- Issue of Books and Journals
- Reading Room Service and Reference Service
- Access to Online Resources
- Online Public Access Catalogue (OPAC)
- Telecasting of educational contents through Swayamprabha Channels
- Accessing e- books and e-journals through its membership in INFLIBNET N-List
- Specialized Collections such as Braille Books
- Uploading of previous years' examinations' question papers in the college website which can be accessed as and when required
- Newspapers service
- Career Guidance
- Document printing & photocopy service

Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Academic Year	Books/ E-Books and Subscription to journals/e-journals
2022-23	0.83
2021-22	19.04
2019-20	1.16
2018-19	0.01

The college library is extensively used by the teachers, students and other staff of the college.

The average users per day in different academic years are:

Session	Users per day in an Average
2018-19	30
2019-20	45
2020-21	0
2021-22	38
2022-23	42

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- The institution regularly upgrades its IT infrastructure, including hardware, software, and Wi-Fi connectivity.
- The college currently possesses around 65 computers, including laptops and desktops that are used in various classrooms, laboratories, libraries, seminar halls, and virtual classrooms to maintain smooth and effective teaching-learning process. Moreover, projectors, amplifiers, speakers, and microphones are also installed.
- Well-equipped computer laboratories are functioning in the departments of Computer Science, Mathematics and Geography.
- The College Library has two dedicated computer terminals with broadband internet connectivity to search educational materials as and when required by teachers and students.
- The Computer Science Department uses open-source and licensed software such as Ubuntu, Oracle, and Python.
- CCTV cameras have been installed at various locations throughout the campus to facilitate around-the-clock surveillance.
- The institution provides a dynamic website with information about activities. - Printers and scanners are provided in departments and offices to ensure seamless daily operations.
- LAN connections, both Ethernet and Wi-Fi broadband internet access, are available in the departments and office building.
- The college has upgraded its internet facilities to a 50mbps Leased Line connection.
- To facilitate effective online teaching-learning process, the college has enrolled with the Google workspace for Education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 77.23

4.3.2.1 Number of computers available for students usage during the latest completed academic

year:

Response: 60

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 13.25

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
11.13	4.13	3.98	4.03	5.2

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 36.93

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2643	1292	1066	1687	1531

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 3.02

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
157	65	84	167	200

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.29

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	14	17	16	15

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
239	549	394	138	99

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.26

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	3	1	5

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	2	5	7

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

HiralalBhakat College, Nalhati, Birbhum, West Bengal, Alumni Association came into being on

30th day of November, 2023 by the alumni of HiralalBhakat College & it became a registered society as HiralalBhakat College Alumni Association under the Registration of Societies Act, XXVI, 1961 of the Govt. of West Bengal with the registration number 3/294/832/23. Since then it has been playing a important role in its concern for student's futures both in careers & life. The Alumni Association works for the overall development of students & the institution. Many alumni of the college have earned fame in their respective fields i.e., Education, Business, Politics, Judiciary, Agriculture, Sports, Literature & Social Work. The alumni members closely interact with each other & with current students on issues pertaining to their progression to higher education/employment and the development of the college. They share the challenges & opportunities available to the next generation and advise them in these areas. The alumni of the college keep contributing to the development of the institution by extending both financial & non-financial support.

The activities of the HiralalBhakat College, Nalhati, Birbhum, West Bengal, Alumni Association in the assessment period included the following:

- 1.Placement & Career Guidance Assistance.**
- 2.Delivery of Alumni Lecture (Room no. 23).**
- 3.Participation in Annual Sports Meet.**
- 4.Participation in Annual Cultural Meet.**
- 5.Participation in organization of COVID-19 Vaccination Camp.**
- 6.Participation in Annual Function and Fresher's Welcome Ceremony.**
- 7.Submission of feedback with respect to curriculum, teaching & extension activities.**
- 8.Participation of Alumni in the extension activities.**

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision of Hiralal Bhakat College is

? To provide inclusive education for inculcating human values, professionalism and scientific temperament to all sections of students.

? To emerge as a leader among professional institutions in providing meaningful, relevant and character building education and to provide equal opportunity to everyone, irrespective of race, gender and ethnic group.

? To provide students an affordable learning environment for the successful completion of degrees.

? To prepare students for the pursuit of advanced degrees in chosen courses or allied professional courses.

? To prepare students for employment in their chosen or related fields to inculcate values and responsibilities among students and to promote healthy practices.

? To Impart, promote and spread holistic education among students.

The mission statements of the College are:

- a. To provide quality higher education to its students. To provide and promote inclusive education for all.
- b. To develop academic programmes based on local, regional, national and global needs.
- c. To pursue student-centric learning for self-development and skill development among students.
- d.. To lead the students into deeper realms of knowledge by evoking a spirit of enquiry within them.
- e. To sensitize students to different cross-cutting issues.
- f. To empower students about the use of technology and e-resources for academic and scholarly purposes.

g. To offer scope for global competence building in students and motivate a workforce with humane values through encouraging various academic, cultural and social activities.

Highest administrative body of our institution is the Governing Body. Then the Teachers' Council and Internal Quality Assurance Cell. Each and every policy and plan of college comes up through different Advisory and Sub-Committees. Basically, we follow a bottom-to-top approach. There are twelve Advisory Committees along with the Finance Sub-Committee which have participation of all the three wings of college, namely Teaching Staffs, Non-Teaching Staffs and Students. The Finance Sub-Committee, being a management-committee, is constituted following the Statute of the University of Burdwan and is having all its members elected or selected as members of the Governing Body. Each of these bodies has a convener, who is a Full-Time Teacher or Librarian (Library Advisory Committee) of college. The resolutions of these meetings are placed in Governing Body meetings and are usually passed with little additions and alterations. Committees like Teachers' Council (another Statutory Body), Grievance Redressal Cell, Anti-Ragging Cell, Gender Cell and Internal Complaint Committee have been formed following the guidelines of UGC, the University of Burdwan and the Directorate of Public Instructions, Government of West Bengal and have been functioning with apt concern and care.

The GB and IQAC get together on a regular basis to discuss how the programmes are being carried out. The IQAC is active because the standing Cell, which is made up of following the guidelines of UGC and is led by the IQAC Coordinator, conducts an assessment of the entire institution and works to inspire the Faculty and Students to achieve the goals while meeting their usual academic responsibilities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

This is represented by different goals for many facets of college functioning. All academic activities at the college are overseen by the Principal in collaboration with IQAC, Teachers' Council, and Departmental Heads. Principal requests suggestions from the Governing Body and IQAC to undertake the essential actions for ongoing development. The institution uses the following tactics to track and assess the policies that are implemented:

1. Regular IQAC and Teachers' Council meetings
2. A system of feedback (staff, students, and alumni).
3. Regular academic audit with assistance from the IQAC Coordinator.
4. The submission of applications for different grants from different government agencies.
7. Extending the campus area and building area so that the campus can be suitable to add new classrooms, labs etc.
8. Managing and upgrading the depreciation of the institution's deteriorating infrastructure.
9. Forming joint ventures with other respected institutions.

Strategic Plan deployed to improve Teaching and Learning:

1. Teaching and learning methodology includes paper presentations, quizzes, inquiry learning, hands on activities, case studies etc.
 2. Each faculty mentor has a group of 15 to 20 students whose overall growth and development are continuously monitored by faculty and in most of the cases their problems are resolved.
 3. Institute has a Wi-Fi enabled campus.
 4. Library subscribes to volumes of journals, magazines and newspapers. The total number of them has increased to 36660 in 2020-21 from 23606 in 2016-17. Similarly the volume of e-books has increased to 11,620 in 2020-21 from 5331 in 2016-17 etc.
 5. We switched to an online mode of education during COVID-19.
 6. During COVID-19 Pandemic, Examination and evaluation were held as per the rules and regulations of the University of Burdwan and the institute strictly adhered to them.
-
1. The organizational structure of the College consists of the Governing Body, the Principal/ Teacher-in-charge, the teaching staff, the non-teaching staff and the students.
 2. The Governing body is the highest decision-making body which is in constant touch with the Principal/Teacher -in-charge on all matters pertaining to the smooth functioning of the institution.
 3. The Principal is assisted by the Head of the Departments, the Teachers' Council (all teaching faculties) and the non-teaching staff
 4. Teachers' Council meetings are held semester for the effective planning and implementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities.

5. The College also has an Internal Quality Assurance Cell (IQAC) which works towards realization of the goals of quality enhancement and sustenance.
6. Meetings of different advisory committees are held regularly to address the student related issues and organize extracurricular activities through the Cultural Affairs Advisory Committee, Sports (Games & Athletics) Advisory Committee.
7. College Library includes Librarian, Assistant Librarian, Library clerks and library attendants.
8. The Anti Ragging Cell, Grievance Redressal Cell, Gender Cell and the Internal Complaints Committees are to ensure that no violation of rules takes place within College.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. 1 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

In the institution staff welfare is given the most importance. In connection with this, Existing welfare measure for teaching and non teaching staffs are:

1. Pay is revised from time to time as per the recommendations of UGC, Pay Commission/Pay Review Committee.
2. All staff members of the college are entitled to a 3% annual increment in their salary.
3. Promotion/Career Advancement Scheme gets implemented for all full time teachers as per guideline of UGC/Government of West Bengal.
4. Faculty members are encouraged to participate in Orientation Programmes, Refresher Courses, Short Term Courses, Workshops, Seminars and Conferences for up gradation of their academic knowledge.
5. All staff members get the benefit of the GPF.
6. Advance salary is provided to non-teaching staff members on the occasion of festivals like the Durga Puja and Eid.
7. All staff members of the college are entitled to medical allowance. There is also the provision of the West Bengal Health Scheme
8. All employees are entitled to Casual Leave, Duty Leave, Medical Leave and Earned Leave. Women employees can avail Maternity Leave for six months. Child Care Leave (CCL) for two years (maximum) and male employees can avail paternity for one month.
9. There is a provision of Study Leave for research at doctoral and post doctoral level.
10. Drinking water facility is available to all employees and the College has its own water purification system with RO.
11. All teachers are registered on INFLIBNET to access the e-resources available under N-list of NMEICT.
12. Internet and Wi-Fi facilities are available on campus.
13. The institution has a performance based appraisal system for the assessment of teaching staff.

14. Faculty members are provided with departmental cabins to facilitate good ambience.

15. AC staff room facility has been provided to all the teachers.

The institution has a performance based appraisal system for the assessment of teaching staff. A good performance management system works towards the improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational mission and vision. An effective performance management system plays a crucial role in managing the organization in an efficient manner.

Every year, teachers submit a self-evaluation form, which is available online.

The college's IQAC evaluates the faculty/department report that has been filed and conducts an academic audit, which is subsequently shared with the departments.

The performance appraisal is also used for Career Advancement of the teachers who are updated about their performance at each level.

The feedback forms are made available both offline (college office) and online (college website) in accordance with the guidelines of IQAC and the respective HODs so that developments can be made sure of by confirmation of the process of filling and submission of the aforementioned forms by maximum number of students.

Feedback forms are then evaluated by the respective HODs and the Principal of the institution with the help of IQAC who analyses all the reports and meets with teachers with constructive feedback and corrective measures.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 9.88

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	12	3	3	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	25	22	21	20

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institution has taken an initiative of a systematic mechanism of utilization and mobilization of funds. College authority has already formed different types of statutory bodies like the Finance Sub-Committee, Purchase Sub-Committee which are directly linked with accounts and audit works. Funds are always required for maintaining regular activity and development of the college. The college received various types of funds like funds from students' fees collection, scholarships, NCC grant, RUSA 2.0 fund etc. Besides the grants received from Government organizations, our college also received grants from non-Government organizations such as our respective faculty Dr. Ranjit Kumar Sarkar donated Rs. 1,00,000/- for the development of our institution in 2022-'23. In 2021-2022, Hariharpur Friends of Environment donated Rs. 41,000/- for educational infrastructure for the Department of Geography and Raja Rammohan Roy Library Foundation donated Rs. 50,000/- in 2022-'23 for organizing state and national level seminars. Fees collection from students is one of the main sources of funds for our college. Our college received RUSA grants of Rs. 2 crores for up gradation of existing Degree College into Model Degree College. College also collects funds from the MP Lads (Central Government). Sometimes various competitive examinations are held in our college campus and collect revenue for renting our campus. After receiving any kinds of grants, the college mobilizes those funds as per proper strategic planning.

The College has a separate account section, they maintain all the required books of account and prepare all relevant documents and keep the files safe. Most of the transactions occurred through demand draft or cheque and transactions with small amounts occurred through cash. Accounts and cash department of the college maintain the safety of all the documents and take required steps from time to time. For transparency of accounts, the college conducts internal audit as well as external audit every year as per the directions of Higher Education and Finance Department of West Bengal Government. At the end of every financial year, the authority prepares Income & Expenditure account, Receipts & Payments

account and Balance sheet. It is compulsory to conduct an audit to check whether the books of accounts show a true and fair view or not. The Finance Sub-Committee and Bursar supervise the books of accounts throughout the year.

Internal Audit: The College arranges internal audits of its books of accounts. A certified chartered accountant has been employed by DPI, Higher Education, Government of West Bengal. Auditor's report is placed before GB and submitted to the DPI within the stipulated time.

External Audit: Office of the Principal Accountant General (General & Social Sector Audit), West Bengal conducts the external audit of our college every year. Audits were conducted successfully without any hindrance by providing quick reply with proper documents on queries raised by the auditor. We take immediate action on the auditor's suggestion and accordingly, submit the audit report to DPI, Higher Education, Government of West Bengal in time.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The institution has established an Internal Quality Assurance Cell (IQAC) for academic excellence. This cell is an activity engaged for smooth running of academic atmosphere including suggestions for infrastructural improvement, resource mobilization, giving emphasis on quality rather than quantity. IQAC sits and monitors the overall performances and also reviews the entire scenario of the institution. The Governing Body approves most of the recommendations of IQAC.

The IQAC has external members in its committee. They often recommend some good suggestions.

The ultimate effect of setting up the IQAC is the promotion of good academic atmosphere and to make an impact in the society. As per the recommendation of the IQAC, every effort is initiated to improve class teaching, interaction with the students, getting feedback, terminal examination, reviewing the result,

organizing seminar, group discussion, and debates and thereby enriching the quality education. Students often send their suggestions to IQAC through their feedback.

The institution has an integrated framework for quality assurance of academic and administrative activities.

IQAC achieves this through mainly two practices, viz.,

1. Conducting Academic Audits annually wherein departments are made to do a SWOC Analysis of their performance based on results, research projects, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on the audit, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.

2. Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students.

Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes IQAC suggests innovative pedagogical methodologies like PowerPoint Presentations, Projects, Field Trips, Workshops etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc.

HBC is one of the few colleges that offer dedicated certificate add-on courses. These courses impart different skills and are transacted by practitioners, thus providing opportunity to students for hands-on experience and building bridges with the world of work.

Effective Use of ICT in Teaching and Learning

IQAC has ensured that all classrooms and labs are fully equipped with ICT facilities.

In the past five years, after accreditation (Ist Cycle), new laboratories have been constructed for two B.Sc (Bachelor of Science) Courses in (a) Mathematics, (b) Physics and (c) Computer Science.

An Audio-Visual Room has been set up to facilitate teachers to record their lectures.

Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.

A Research and Collaboration Centre has been established in the Library to facilitate teachers to use the

ICT and e-resources for the purpose of doing research.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Apart from creating a conducive environment for learning and aspiring to offer quality education to its students, Hiralal Bhakat College aims to shape its students into compassionate, responsible & sensible citizens. Consequently, sensitizing its students regarding the issue of gender, gender equality & social justice has been one of its primary missions. The institution acknowledges gender equality as one of the sustainable development goals and strives to achieve it through certain practices :

Ensuring safe and secure campus with the aid of close circuit cameras installed throughout the campus to keep surveillance on all the activities within the college premises.

Additionally, no students are allowed inside the campus without showing their college Identity Cards issued by the college.

Different committees such as Internal Complaints Committee (ICC), Anti-Ragging Committee, Students Grievance Committee and Disciplinary Committee have been formed & are functional to address grievances effectively & ensure the maintenance of decent & conducive atmosphere within the campus.

Several awareness programs such as Menstrual Health and Body Positivity, Literature and Women's Movement of India etc. were organized for the promotion of gender equity with a good number of female candidates at different points of time such as in the sessions 2018-2019 and 2019-2020 respectively.

The college has Ladies' Common Room dedicated for female students.

The college provides sports facilities for all its female students on its campus.

The college also provides gym facilities for all its female students within the campus.

Hiralal Bhakat College, in addition to imparting knowledge to students also aims to inculcate basic human values among its stakeholders and seeks to maintain a harmonious, conducive environment within the campus. Consequently, the college observes and celebrates days of national /international importance, commemorative days, and celebrates festivals with enthusiasm and passion. All the stakeholders of the institution together celebrate these occasions within the campus upholding unity, peace & harmony both towards human kind & the environment. National Youth Day, Birth Anniversary of Netaji Subhas Chandra Bose, Republic Day, International Mother Language Day, International Women's Day, Rabindra Jayanti, World Environment Day, International Yoga Day, World Water Day, Earth Day,

Independence Day, Birth Anniversary of Iswar Chandra Vidyasagar etc. are observed and celebrated each year with fervor, devotion and dedication.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Hiralal Bhakat College has taken a good number of initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity. The college has taken a pledge to sensitize its students and employees to the constitutional obligations e.g. values, duties and responsibilities of citizens. Some of these initiatives are given below.

Cultural & Regional:-

- ? “Rabindra Jayanti” Celebration
- ? Celebration of “National Youth Day”
- ? Saraswati Puja is celebrated on the auspicious occasion of Basant Panchami
- ? Celebration of International Yoga Day on 21st June.
- ? Teacher’s Day Celebration on 5th September.
- ? Celebration of Freshers’ Welcome.
- ? Observance of National Science Day

Linguistic:

- ? The curriculum allows the students to choose languages like Bengali, English and Sanskrit to study.

? Observation of International Mother Language Day on 21st February.

Communal & Socio-Economic:

? Topics related to human rights, peace, tolerance, harmony, promotion of social values, awareness of environmental protection etc. are added into the curriculum.

? Organization of both Vision Detection and Thalassemia Awareness Camp.

? Relief work for COVID 19 affected people and providing study materials to those students whose families were badly affected due to COVID pandemic.

? Adult Literacy Drive has been taken up as a venture for up-gradation of three adopted villages of the three NSS Units, Atgram, Choto Podhra and Baro Podhra which are adjacent to the college.

Health:

? Arrangement for COVID-19 vaccination Camp for students as well as employees.

? Awareness Programme on Menstrual Hygiene

? During the pandemic period, various seminars on Mental Health, Yoga etc. were organized to keep all the stakeholders of the institution.

? Organization of webinars on Open path of Education and Research and Preservation of Environment and its Sustainability during pandemic period.

Sensitization of students towards their rights, duties & obligations:

? Observation of Republic Day on 26th January

? Observation of Independence Day on 15th August.

? Observance of "Netaji Jayanti" on 23rd January.

? Participation of college students in the National Youth Parliament.

? Social activities, AIDS Awareness camps, Tobacco prevention Camp, Swachh Bharat Cleanliness drive are organized by various departments along with NSS Units.

Sensitization of students towards unity, values & responsibilities:

? Seminars on Universal Human Values & Professional Ethics for Teaching staff were organized by the various departments of the college.

? Awareness Programmes and campaigns for students on ill effects of ragging and sexual harassment through ICC & Anti Ragging Cell, Hiralal Bhakat College.

? Awareness Programmes for students, teachers and non-teaching staff on rights, duties and responsibilities about the operating codes of conduct at Hiralal Bhakat College through Code of Conduct Monitoring Committee.

? Essay Competitions on the topics which create value, unity and responsibilities etc. were organized each and every year as a part of celebration of Students' Week in the first week of the month January.

In a nutshell, these are the descriptions of institutional initiatives in providing an inclusive environment and sensitization of both students and employees to the constitutional obligations.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Hiralal Bhakat College has taken so many good practices to achieve excellence in the field of higher education. They are described below:

Best Practice-I: Use of Academic ERP Software in Admission and Examination

Objective of the Practice:

? To provide a simpler and efficient system of governance within the institution through the implementation of academic ERP software in the admission and examination process.

? To make the admission and examination process transparent, time-saving and user-friendly.

? To follow the admission guidelines of the Department of Higher Education, Government of West Bengal and affiliating University.

? To cope up with the changing scenario in teaching-learning-evaluation process against the backdrop of the COVID-19 pandemic.

The Context :

Hiralal Bhakat College has earned a reputation of attracting learners for admission from the urban as well as rural areas. Currently, the institute offers 14 undergraduate programs (including 8 Honours). With a view of extending transparent, convenient, efficient and cost-effective services to the stakeholders, the

institution had introduced the student-friendly online admission process since 2017. After the outbreak of COVID-19 pandemic, all the HEI in the state have converted the admission process as well as examination process into online as per the order of the Govt. of West Bengal. The concept of academic ERP software in the academic admission and examination process, aims not only at achieving operational excellence in the institution, but also makes its stakeholders and beneficiaries of the system.

The Practice:

Cloud-based ERP Software was purchased from CMS (College Management Software). The college implemented academic ERP software in admission process through following procedures:-

- ? Conduct of Pre-admission process including online form fill up
- ? Generation of Merit List
- ? Payment of Admission Fees
- ? Fees are tagged with each student automatically semester wise
- ? Payment of examination fees through online portal
- ? Taking final admission
- ? Generation of Student's Identity Card and Registration Data

The college implemented academic ERP software in Semester process for UG Program through the following ways:-

- ? Uploading of Subject wise Question Papers
- ? Uploading of Answer Scripts
- ? Registration card and admit card generation
- ? Downloading of the question papers by the students
- ? Online examination for students
- ? Answer Scripts Download by the institute for evaluation
- ? Result Sheet Generation and Submission of award list to the Burdwan University (BU)

Evidence of Success:

The complete admission process takes almost 10-20 minutes for each student. Payment for admission/examination fees through online takes only 5 minutes to conduct the total procedure. A confirmation mail in respect of admission/examination is generated and automatically sent to the student's email id.

Problems encountered and resources required:

The students coming from adjoining rural areas of college have faced problems in online admission and examination due to poor internet facility, lack of smart phone and computer facility. To overcome the obstacle, the institute extended help in the form of creating a good number of Helpdesks and making provisions for computer facility, wi-fi connection, counseling and assistance for admission and examination.

Best Practice-II: Introduction of New Innovative Skill Enhancement Initiatives & Community Development Programmes**Objectives of the practice:**

- ? To develop interpersonal, behavioral and communication skills
- ? To teach the students effective soft skills & life-skill tools for capacity building and skill enhancement
- ? To enable students to comprehend the expectation of industry
- ? To bridge the skill gap between curricula- based and making them ready for industry jobs..

The Practices :

? A training camp was arranged by College between 14.10.2019 to 22.10.2019 with the help of Ram Shyam Fabric House (Pvt. Ltd.), Santiniketan, Birbhum to train 30 housewives of adjacent locality. The intricacies of tailoring activities which enabled them to be self employed and Mayurakshi Gramin Bank, Nalhati Birbhum was appealed to provide them loans for purchase of sewing machines.

? A regular drawing learning session was arranged in the 'Durga Mandir', near Atgram Primary School around 2 km. away from college campus. Bapi Ghosh, an alumnus member of Hiralal Bhakat College Alumni Association and a resident of Atgram along with 16 number of students and 4 number of teachers arranged these sessions on and from 18.01.2021 to 08.05.2021 (74 sessions to be specific). This session enabled the kids of Atgram (42 of them almost regularly attended the said session) to come out of the monotony of their school-less life that too within the structure of COVID-19 protocol (physical distancing).

? Education Caravan was arranged by IQAC during the month of July, 2022 for propagating the courses both curricular and professional to the surrounding locality. The Principal in accompaniment with a number of teaching and non-teaching staff of college visited the surrounding locality especially the feeder schools with a flex, a sound system and a canvassing video. Interpersonal communication with prospective students was arranged in each session of a couple of hours. There were 8 such sessions in total which finally resulted in a larger frame of visibility among prospective students. It influenced the admission process during July and August, 2022 in a positive way.

Evidence of Success:

- ? Some of the local women became self-sufficient from the training offered by the college

community.

- ? An attempt was taken to reduce the rate of illiteracy among the adults adjacent to college.
- ? Students are empowered with the power of skill-based learning offered by college in a true sense.
- ? The college authority was really serious about its community development programs at the time of lockdown period also. The college tried to remove bottlenecks among the kids of adjacent villages by involving themselves in the Drawing classes.
- ? Students' feedback in various programs reflects the evidence of success though real-life success is yet to be ascertained.

Problems encountered and Resources required:

- ? Poor internet connectivity
- ? Constraints of ICT infrastructure
- ? Transport problems etc.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Upliftment of Socially Backward Section & Empowerment of Women through Various Policies, Schemes, Practices and Outreach Programmes:

By generating quality human resources through imparting higher education to rural people Hiralal Bhakat College has been consistently striving to extend assistance to the weaker sections of society including women and enable them to cope up with challenges they face in their daily lives. Similarly, the founder, Hiralal Bhakat also donated his land for the establishment of the college to impart education to the local and socially backward population. Since its establishment in 1986 in a rural setting, the institution has played a pivotal role in changing the socio-economic cartography of its immediate rural stakeholders. For the socio-economic development of the adjoining areas, the college has always put emphasis on female education and promotion of gender-equality and gender-sensitization. Since the

college is situated in a backward area, it is also committed to empower the marginalized people through education and outreach programs. The two distinct areas in which Hiralal Bhakat College has continued its uninterrupted services and assistance include: i. Promoting Gender Equity & ii. Local Community Development Programs

1. Promoting Gender Equity :-

? Being located in a semi urban and surrounded by rural regions, Hiralal Bhakat College since its establishment has witnessed a gender disparity amongst its student's population. However, with the passage of time and its evolving vision and mission, the institution has strived to reduce the gender gap and related gender discriminatory practices, promoting education for all and women empowerment. Consequently, the college has witnessed an increase in the enrolment of the female students. The total number of enrolled female students in the assessment period is greater than the total number of enrolled male students. The college offers various scholarship schemes like Kanyashree, Aikyashree etc. to attract female students and encourage them to continue and pursue higher studies. Concession in tuition fees is also given to the students so that they do not have to drop out due to the financial crisis. Besides, regular awareness camps, programmes are conducted by the college, Departments & NSS/ NCC Units on 'Beti Padhao Beti Banchao', 'Camp against Child Marriage'. 'Literacy Drive', 'Mental Health & Hygiene', 'Evil of Witch-hunting and untouchability' etc.

? Legal Counseling for deprived housewives of the adjacent locality of college was arranged in collaboration with the Gender Cell on and from 22.11.2021- 27.11.2021. A number of 109 victims of the said categories attended the counseling session which was led by Prof. Manik Chakraborty, former Professor, Department of Law, The University of Burdwan in accompaniment with a number of 5 former students of his practicing in different courts of law. The legal advices received by the said victims were immensely helpful and they repeatedly visited college even after having specific solutions to their problems.

? Every year, International Womens' Day is observed with passion and fervor through special lectures, webinars, poster presentations by the Women's Cell, Internal Complaints Committee and by other interested Departments.

? The college has a gender-friendly and safe campus with provision for 24 hrs' security staff and CCTV surveillance. A Ladies' Common room is dedicated only for the female students. Additionally, the college also has a Gym and Sports facility for all students, irrespective of their social identities. We have notable women alumni who have made significant achievements.

2. Local Community Development Programmes:-

? Collection of used but almost new garments from all interested stakeholders of college and

distribution among the people belonging to the economically challenged part of surrounding locality during both Eid and Puja. 71 members of college family denoted clothes and 221 inhabitants of the surrounding locality received them.

? The unique quality of our college is the model relationship that exists between the faculty and students. The college fosters a respectful, non-threatening learning environment.

? A project of spreading readership was taken up between 18.11.2019 and 30.11. 2019 with a group of 30 students (11 male and 19 female) of the age group of 12 to 14 years. Story Books were given to them during this period and the ways the stories are best to be approached are taught to them by the students of Semester V Hons. The intention of this project was to inculcate playful energy among them towards education and general readership.

? An Adult Literacy Drive was arranged by IQAC with the help of a number of 12 teachers to select 41 nos. of adult members of 3 adjacent villages of colleges : Atgram, Choto Podhra and Boro Podhra within the age group of 51 to 69 years of age between 21st February 2022 and 26th February 2022. Regular morning and evening classes were arranged in the 'Durga Mandir' of Atgram around 2 km away from the college campus. This venture became successful enough to enable these candidates to write letters to the Principal of college thanking him as well as the entire team for opening up the new vista of their lives.

? The college gets RUSA funds for various purposes. One of the problems of the college is shortage of sufficient land for the flourishing of its different wings. The college has taken a very crucial step to eliminate many bottlenecks from the newly purchased land and tries to prepare the purchased land for its perfect utilization. Many reformative activities have been done to make the land usable for various purposes of college in near future.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Hiralal Bhakat College is located in the Rampurhat sub-division of the district of Birbhum in West Bengal. Situated in a backward area, it is a co-education college affiliated to the University of Burdwan. The College has 1.4 acres (5666 square meters) of land and is geographically located in a semi-urban rural area. Situated by the Panagarh-Morgram Expressway, this college is well-connected with the capital and other important places of West Bengal. The College received recognition from the University Grants Commission (UGC) under 2(f) as Hiralal Bhakat College on 18th October 1993.

Concluding Remarks :

The main objective of the effort was to find out whether all the stakeholders of the College have access to all the opportunities that are necessary for them to achieve their social, economic and psychological fulfillment. Hiralal Bhakat College believes in providing all members irrespective of their gender with a wide range of choices, be it in curricular and extracurricular activities so that they can work to the fullest extent for their goals.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 144 Answer after DVV Verification: 103</p> <p>Remark : DVV has considered the given input after excluding the repetitive students.</p>																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>872</td> <td>844</td> <td>716</td> <td>738</td> <td>740</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>872</td> <td>836</td> <td>716</td> <td>738</td> <td>740</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1201</td> <td>1197</td> <td>1109</td> <td>1044</td> <td>1044</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1201</td> <td>1197</td> <td>1109</td> <td>1044</td> <td>1044</td> </tr> </tbody> </table> <p>Remark : DVV has considered the excess admission in reserved category under general merit.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	872	844	716	738	740	2022-23	2021-22	2020-21	2019-20	2018-19	872	836	716	738	740	2022-23	2021-22	2020-21	2019-20	2018-19	1201	1197	1109	1044	1044	2022-23	2021-22	2020-21	2019-20	2018-19	1201	1197	1109	1044	1044
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2.4.2	<p>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p>																																								

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37	38	38	38	23

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	16	16	12	11

Remark : DVV has made changes as per the report shared by HEI.

3.1.1 ***Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)***

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made changes as per the report shared by HEI.

3.2.2 ***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	11	15	13	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	13	12	09

Remark : DVV has considered the workshops/seminars/conferences including programs

conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship as per the calendar year Jan-Dec 2018-2022.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20	16	8	1	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	15	5	1	4

Remark : DVV has considered the books and chapters in edited volumes/books published and papers published as per the calendar year Jan-Dec 2018-2022 along with ISBN numbers.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	10	7	19	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	2	3	1	15

Remark : DVV has considered the given input after excluding the celebration days.

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification :

Answer After DVV Verification :20

Remark : DVV has only considered active MOUs.

5.1.4	<p><i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has considered the given input as per the supporting documents provided by HEI.</p>																																								
5.2.1	<p>Percentage of placement of outgoing students and students progressing to higher education during the last five years</p> <p>5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="304 869 1046 1003"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>12</td> <td>5</td> <td>8</td> <td>12</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1081 1046 1216"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>14</td> <td>17</td> <td>16</td> <td>15</td> </tr> </tbody> </table> <p>5.2.1.2. Number of outgoing students year wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="304 1294 1046 1429"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>239</td> <td>549</td> <td>394</td> <td>138</td> <td>99</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1507 1046 1641"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>239</td> <td>549</td> <td>394</td> <td>138</td> <td>99</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the supporting document provided by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	10	12	5	8	12	2022-23	2021-22	2020-21	2019-20	2018-19	13	14	17	16	15	2022-23	2021-22	2020-21	2019-20	2018-19	239	549	394	138	99	2022-23	2021-22	2020-21	2019-20	2018-19	239	549	394	138	99
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5.2.2	<p><i>Percentage of students qualifying in state/national/ international level examinations during the last five years</i></p> <p>5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.) Answer before DVV Verification:</p> <table border="1" data-bbox="304 2040 1046 2085"> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>																																								

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	2	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	3	1	5

Remark : DVV has considered the given input as per the qualifying certificates provided by HEI.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26	19	2	6	22

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	2	5	7

Remark : DVV has made changes as per the supporting document provided by HEI.

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has considered the given input as per the screenshots of the user interfaces provided by HEI.

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	8	4	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has considered the input as "0" as none of the teachers are provided with the financial support of Rs. 2000 and more.

7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has considered the given input as per the supporting documents provided by HEI.</p>
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2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 49 Answer after DVV Verification : 60</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>52</td> <td>54</td> <td>56</td> <td>56</td> <td>23</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>52</td> <td>55</td> <td>55</td> <td>49</td> <td>23</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	52	54	56	56	23	2022-23	2021-22	2020-21	2019-20	2018-19	52	55	55	49	23
2022-23	2021-22	2020-21	2019-20	2018-19																	
52	54	56	56	23																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
52	55	55	49	23																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19															
2022-23	2021-22	2020-21	2019-20	2018-19																	

244.79	331.95	544.06	143.03	164.40
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Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
54.93	77.89	31.82	21.81	28.40